



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

<http://co.laplata.co.us>

Friday, November 1, 2013

1:30 AM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Call to Order and Introductions

II. Approval of Agenda

III. Consent

A. Minutes Approval

Southwest Colorado Council of Governments - Regular Meeting -
Oct 4, 2013 1:30 PM

B. Financial Report

September Financial Report

Recommended Action: Approve September 2013 Financial Report
as presented.

IV. Decision

1. DoLA Grant / Fort Lyon

Recommended Action: Approve Contract between DoLA and SWCCOG -
to allow SWCCOG to receive reimbursement for Ft. Lyon project
participation.

2. SWIMT Bank Account

Recommended Action: Accept Resolution 2013-04 - Authorizing
SWCCOG bookkeeping staff to open a SWIMT checking account with
signers designated by SWIMT Command Staff.

V. Discussion

1. 2014 Preliminary Budget

VI. Reports -

Reports - Telecommunications

1. Responsible Administrator Report
2. General Manager Report, November 2013

Reports - SWCCOG Priorities

VII. Adjournment



Monthly Meeting, October 4, 2013

Anasazi Room, La Plata County Courthouse, 1:30 pm to 3:30 pm

(To participate via teleconference, please call 661-673-8600 and then enter participant code 850589#)

<p>Members Present:</p> <p>Bryce Capron – Dove Creek Dick White - Durango Ernie Williams – Dolores County Michael Whiting – Archuleta County Andrea Phillips – Mancos David Mitchem – Pagosa Springs Michelle Nelson – Bayfield Jess Smith – Archuleta County Ron LeBlanc – Durango Willy Tookey – San Juan County Chris Tookey – Silverton Miriam Gillow-Wiles - Ignacio Shane Hale – Cortez Bobby Lieb – La Plata County Ryan Mahoney – Town of Dolores Joe Kerby – La Plata County</p>	<p>Guests:</p> <p>Phone: Keenan Ertel – Montezuma County Jean Hammes – NWCCOG AAA</p> <p>Audience: Karen Iverson - RHA Chris Lemay - Bayfield Dave Norman – AAA Director Northwest Colorado Christina Knoell – AAA Director San Juan Basin Michelle Haynes – Region 10 Executive Director Cecilia Hopper – AAA San Juan Basin Larry Augsbury, Archuleta County</p> <p>Staff/Consultants:</p> <p>Susan Hakanson Tony Casale Dr. Rick Smith Scott Brandstetter Shirley Jones Ed Morlan</p>
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AGENDA

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
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- I. Call to Order and Introductions**
- II. Approval of Agenda**

Agenda to be amended to change Discussion Item 2: Executive Director Search Committee to Decision and place at the end of the agenda with the Executive Session Directly prior to discuss personnel item.

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]

Motion: Robert Lieb
Second: Michael Whiting
Approved

- III. Consent**

Minutes Acceptance: Minutes of Oct 4, 2013 1:30 PM (Minutes Approval)

1. Financial Report September 2013

The recommended action is to approve the August 2013 Financial Statements.

2. Approval of Draft Minutes 9-13

The recommended action is to approve the minutes from the SWCCOG Board Meeting on September 6, 2013.

Motion: Approve Financial Report and Minutes together:

Moved: Michael Whiting

Second Willy Tookey

Approved with amendments:

Bobby L – Corrections

Minutes:

Under AAA discussion

4.c.iii – change wording used to state ‘concerns’

4.c.iii.4 – Question / Concern raised was: If jurisdictions do not join COG will they still receive AAA services?

Under Financial Report

IX.a.ii – change ‘do to – do from’ to Due to – Due From

Under Item 2 on Agenda: Draft IGA

XIV.d. – Point being made was to clarify that email voting would not be permissible under the Sunshine Law

IV. Discussion

1. Area Agency on Aging Board Discussion

AAA

Introduction by Susan Hakanson around Susan and Christina Knoell’s exploratory process of what it might look like for AAA and COG to join.

Jean H: Background of Region 12 AAA relationship to NWCCOG

- AAA is one of the programs offered under NWCCOG
 - o Has regional advisory council but shares treasurer with NWCCOG
 - o Has 2 staff members
 - o Primary benefit of AAA under COG is that COG provides a regional and neutral entity for AAA to be housed under
 - Context benefits with efficiency and access to Elected Officials / Constituency

Michelle H: 14-16 AAA in the state that serve in variety of different regions. 2 of those operate as individual non-profits and most serve within umbrella organization such as COG, Economic Development, and County

- Region 10 AAA is within COG / Economic Development

Dave N: AAA formed in our area 1974 as agreement between Regions 10, 11, 12 – in 1978 was split into 3 different regions as strategy to expand base of programs and access additional resources

- COG provided cash match for AAA grants

- Benefits of local access to officials in addition to lobbying efforts championed by Associated Governments
- Associated Governments was governing board of AAA and approved plan / budget with Mesa County was charged with implementing plan
 - o As largest county Mesa County could not override everyone else with allocation of resources
 - o Benefit of being under Department of Human Services includes access to additional programs, resources
 - o Associated Governments represents AAA in lobbying efforts
- There have been some issues that came up with example being inability/willingness to pay dues which results in not having a say when resources are divided but still receives services, just no vote
 - o No allocation formula process goes through a Board
- County sponsorship has enabled AAA to get funds to projects more efficiently by accessing county resources

Questions:

Shane H: How does Reg 9 AAA currently work?

- Christina K
 - o Stand-alone non-profit = no guarantee of funds
 - Has Governing Board & Advisory Board
 - o Has to ask each municipality for funds
 - o Has struggled in past to meet local match efforts
 - o Subcontracts with Senior Centers, Single Entry Point, etc. under local governments (RFP Process)
 - o AAA gets money from Denver which is matched with Federal money and works with local Governing Board
 - o Thinks that it needs to grow whether under COG or other option

Ernie W: How do you think going under the COG will benefit AAA financially?

- Christina K
 - o The local match (~\$17,000) would be on the COG through dues, grants, etc. (cannot be federal grant money)
 - o COG would serve as Governing Board – Current Boards could merge to serve as Advisory Board

Ernie W: Concern of COG being Policy Board because there are areas represented by AAA that are not participants in COG. Coming up with local match of \$17K could be struggle for COG financially and if a municipality is not a dues paying member of the COG they are not contributing to the local match but have to keep receiving services from AAA

Susan H: Reference to Dave N's earlier comment on how they address situation with non-COG members receiving services through AAA (still receive services but are not at the table when decisions are being made) – Potential benefit of being under COG would be that Christina would no longer have to go to each municipality separately to seek funds and the COG would be single point of ask

Christina K: Other benefit is last 3-4 audits had concerns of separation of duty all arrows point to Christina – all responsibility on 1 person is concern of current AAA structure. Additional support is desired by AAA to keep limited personnel from burning out and could contribute to increased capacity.

Susan: Could also have shared bookkeeping staff / administrative costs (i.e. auditors) could be significant savings for AAA

Ryan M: Collaboration could provide for increased efficiency with funding mechanism and currently not everyone may be aware of what AAA does so it could increase knowledge base of services

Christina K: Reference to AAA website for thorough information on services and structure

Michelle H: Breakdown on funding stream – Federal Government allocates money based on population to states, and states match money but local match is additionally needed for administrative expenses. In Region 10 dues are source of local AAA match and in turn it snowballs additional funds and services available. Brings additional money to area – have to certify matching funds are offset locally but offers strong return on amount invested

Christina K: Currently Advisory Board Chair certifies matching funds

Ernie W to Michelle H: In your area the COG, ED, AAA is 1 in the same, correct?

Michelle H – Yes that is current structure

Ernie W: Concern because that is not our current setup in Reg 9 with dues all in one place. Can see potential benefits from how structure operates in Reg 10 but Reg 9 is very different organizationally

Michael W to Ernie W: What are down sides you anticipate?

Ernie W: First, how are areas not a part of COG going to be represented? – current setup works good for Dolores County and a concern that if AAA goes under the COG it could impact service delivery to Dolores County – Struggling to see the upside to joining entities, if there is no benefit in services why support change – Dolores County has great services currently through AAA and is worried about those being reduced – would rather pay dues directly to AAA unless a large benefit in service would come from AAA joining COG and this has not been clearly illustrated

Bobby L to Ernie W – Dolores County Senior Services works well historically AAA does not. Christina has done a lot of work to improve things but still struggling.

Ernie W: What is benefit of COG?

Bobby L: Benefit could come from garner local match

Ernie W: So this is a money thing not an organizational thing?

Michael W: To clarify AAA paid around \$16,000 for audit and this could be significantly lower (potential \$5-6k less) if combined with COG – this is money that we are all putting in to senior services and it is not going to service delivery – these saved funds could improve services – increase economy of scale

Ernie W – That is a little bit of a false assumption because money saved through the COG would not go directly to senior services as it would be split between AAA and COG savings/programs

Susan H – Could increase efficiency of use with Christina’s time by removing some of the day-to-day administrative tasks – other thoughts on economy of scale from AAA representative from around the state?

Dave N - Associated Governments is very efficient and small organization and Board has gone through trying times because entities did not believe they were getting fair share of services and dropped out – entities wanted additional lobbying services and did not feel they were getting representation on a state level - if paying dues for services that are not desired nobody is happy (fees/dues have to go toward services people want to increase buy-in)

Michelle H – Her organization does not do lobbying – all but 2 very small municipalities in their region participate – have always been able to demonstrate significant return on investment to members and members have say in what services/priorities are

Miriam to Michelle H: Is this an a la carte or all buy in dues structure?

Michelle H: Not al a cart and dues is paid as a whole

Susan H to Michelle H: Clarification around 2 entities not involved w/ COG that still receive AAA benefits

Michelle H: Yes 2 small communities that do not participate and if not a member in good standing than services received are more limited

Andrea P to Michelle H: Have you seen benefit to seniors or end users that have resulted from organization (AAA under COG)?

Dave N: Better than 1-1 return received for services for seniors

Shane H to Jean H: How is AAA funded with NWCCOG? Separate invoices or part of COG dues?

Jean H: It is part of COG dues and portion of dues COG provides is match for administrative dollars received from state and federal have representative from COG Board on AAA Advisory Council to serve as liaison and keep members updated on services/activities

Michelle H: Speaking to efficiencies gained – basically have 2 staff dedicated to AAA but have others who are knowledgeable and can provide information to public – have 1 bookkeeper to cover all accounting (increased efficiency) - can also contribute voice at statewide regional government meetings regarding AAA activities in area

Shane H to Jean H: How do you address service delivery to a place that is not a COG member?

Jean H – AAA will serve any region whether or not a member however some AAA components (workshops etc.) will be hosted (prioritized) in areas where dues has been paid – Service delivery is not impacted whether paying member or not

Willy T to Christina K: Regarding local match how do you get the rest of local match (how attempting?)

Christina K: Has applied for LPEA and local bank grants to meet match but cannot dedicate all time to seeking funds because of other responsibilities. Service match is not a problem but administrative match is where funds fall short

Willy T: Is there currently anything coming from local government to meet local match around administrative money?

Christina K: Non received so far

Ernie W – It seems to me this is about money, and I do not know if the COG is a guarantee of needed funds – how come you have not sat down with your Board to figure out what funding requirements are and bring that info to the COG and be done with it

Christina K – That idea was discussed last year and this year AAA has been more direct in asking for funds when sending letters to communities

Susan – Would like to emphasize efficiency – trying to write own grants, do bookkeeping etc. is a hard process as 1 man show – it comes down to how can we ensure that Christina has the support needed to focus on service delivery while removing some of the burden of administrative responsibility – [Directed to other AAA representatives in room] Is there a benefit of AAA remaining stand-alone non-profit?

Ron L – Process suggestions – city/towns not usually directly involved with aging as it is often a county issue. Maybe put together working group for further discussions that can keep COG informed

Christina K – Would like to add that her Governing Board is still hesitant in potential arrangement of AAA under the COG and that is another part of the equation

Susan H – If we look to have an additional committee to discuss this relationship, we could look to include AAA Board members in addition to COG members

Bryce C to Ron L – Is there a magic number of people for board?

Ron L – Not sure if there is a particular number and maybe take anyone interested

Ernie W – I'm interested

Michael W – Sign of interest

Bobby L – Sign of interest

Susan H: Can make committee and inform at December meeting or sooner as available

Christina K – Will seek out interest from AAA Board to participate and report back

Michael W – Could we ask additional AAA participants [from around state] to be available by phone for future conversations

Ernie W to Michelle H: How does it work having ED, COG, AAA under 1 umbrella??

Michelle H: From her perspective it works well

Shane H: Best model that is similar to SWCCOG is likely NWCCOG and may be best to have someone from there speak to this point

Dave N: From economic development perspective bring attention to fact that aging population is increasing and jobs dedicated to those fields will be increasing but may not have necessary number of workers

2. Executive Director Search Committee –

Ron LeBlanc: Propose that this discussion be moved to after the Executive Session

Robert Lieb: Motion to move Discussion Item 2 to Decision and place last on agenda after Executive Session

Second: Michael Whiting

Approved

V. Decision

1. IGA with SWCCOG Jurisdictions - Amended on Second Reading

The recommended action is to approve the amended IGA on second reading.

Susan H: Revisit rewording of IGA to clarify why it was on Agenda last time. Last time an amended version was provided it was not clear that the only change that had been made was highlighted in yellow. This change highlighted had been requested by DoLA to state the COG was an independent political subdivision of the State. Changes reflected in most recent amended version was made to accurately refer to COG as SWCCOG and line removed regarding email ballots

Ron L: This is listed as a second reading and I do not remember the first reading being passed because questions were raised. In looking at IGA there is a 'whereas' with the first 'whereas' cites Article 14.18 of State Constitution and inserted language cites same thing

Ron L: Based on understanding of Agenda Doc – DoLA said something to Region 9 and did not communicate directly to COG around requested changes - Any change with IGA requires member vote which may not be wise because it gives members opportunity to say no to COG

Miriam: Old IGA has language about email quorum and would need to be changed anyway

David M: It legal counsel deems language about email quorum no legal then it is just something that cannot be performed and become moot part of document

Michael W: If DoLA language is not included in IGA does that limit ability to apply for DoLA funds?

Shirley: Yes, DoLA has requested the language.

Susan H: Further clarification will be sought directly from DoLA (Information forwarded to board)

Shirley: Potentially language needs to be included so that budget could be submitted to DoLA? Laura could speak more to this but not in attendance

Susan – Information went to Region 9 as COG Fiscal Agent and would like permission to go to DoLA directly for clarification on what needs to be changed etc.? Is it that the first 'whereas' needs to be restated? (Language from DoLA sent to board executive committee and Ron LeBlanc.)

Ernie W: Is language requested only part of large SCAN Grant or budget otherwise

Susan: Likely budget otherwise because other DoLA funds have been received

Bobby L to Ron L: In order to amend IGA it would have to go back to governing body correct? Yes
Does IGA have to be revisited each year when requesting money? No

Shane – Direction straight from DOLA on what needs to be changed is desired

Motion to Table: Shane Hale
Second: Miriam Gillow-Wiles
Approved

2. Preliminary 2014 Draft Budget

The recommended action is to accept 2014 budget on first reading.

Copies of preliminary draft budget available to everyone

Scott B: First page is summary based on 3 departments involved

- General, All Hazards, SCAN/Telecom

Second page is further breakdown of with estimates revenue

- Dues, Housing, Transit, Reg 9 Bookkeeper, DoLA Sustainability which the numbers are still up in the air pending how much will be charged etc.

Questions:

Ernie W: Is cost of goods estimate or solid figure?

Scott: Figures are solid (dark fiber, Ramp Fee) – Internet usage numbers are based on estimates of what communities are likely to buy

Shane – Question about cost of internet usage thought the breakdown was \$2 to COG and \$8 to Provider?

Susan H: Check with Dr Rick for clarification on numbers

Shane: General fund? Where does 10K of sustainability come from?

Susan H: DoLA second Sustainability Grant

Shane: I see accounting twice?

- Second 'accounting' is for audit
- Request to change for clarification

Susan H: This particular budget includes Director expenses and .5fte assistant including benefits which is negotiable also includes accountant which is negotiable if member entity is able to share accountant time with COG – some of numbers are fluid

Ernie W: Without sustainability grant would we have been in the hole last year?

Scott: Yes but those are guaranteed funds

Ernie W: Are those grants available ongoing?

Yes

Shane: DOLA used to provides grants annually around 25k to COG's

Bobby L: A few questions first: Cost of goods sold? \$29k expenses to COG? Is that billings from service providers?

Scott: Number reflects the 75% that is being paid back to City of Durango

Bobby L: Last board mtg staff made request for backup services is that in here (data safe)?

Scott: No this is not currently in budget

Bobby L: Under impression from previous meeting that backup service fees were going to be included in proposed budget

Scott: Can enter \$600/month to cover data storage for budget purposes then Board can decide what direction they would like to go

Dick W: Would rather see this number included in the budget and the Board then may decide not to purchase instead of deciding it is a desired services and having to figure out where the money is going to come from

Shane: Clarification requested on data backup expense (provided)

Susan: Other things to add? Rent/utilities not included as hoping for donation from member entity. Phone was added.

Ron L: re: telephone if new hire is out meeting with members it would be nice for them to have cell phone and City of Durango uses fixed monthly stipend –

Scott: Cell expenses have been included

Shane: Health insurance for Director? – Potentially be included on other municipality health plan – Could this could be considered part of that entities dues contribution as it is saving the COG money? Idea of trading services for monetary value.

Susan: Went to accounting of LPC for advisement on costs reflected for personnel in budget – Dues is fluid pending membership but asked to leave numbers as presented

Ron L: Might be best to keep everything clean with paper trail for dues so that new folks understand rates without complexity of potential ‘trade’ of benefits etc.

Dick W: Ask that everything add up to 100% not 99.9% allocation of dues

Bobby: Procedural questions on agenda this is presented at action item? Do we act on this first round?

Susan: Need preliminary approval by 10/15 then can be revised

Add \$600 for backup

Ernie W: Like minutes to reflect that there is real uncertainty and things that need to be added to budget need to reflect changes (i.e. dues participation, and backup expenses)

Ron: To follow up on Ernie’s comment - we will not know revenue stream until budgets are approved

Motion to Accept Preliminary Budget

Motion: Dick White

Second: Michael Whiting

Approved

VI. Reports -

A. Reports - Telecommunications

1. GM Board Memorandum October 2013

Ernie W: Correction - Internet connection between town hall and county stated as complete and not true as equipment has been purchased but fiber not in ground.

Miriam: Correction - Fiber not hooked up to fiber in town and not 100% complete need clarification. Report reflected construction was complete, the activation was not considered part of construction.

2. SCAN Becomes Operational - HUB
 3. Responsible Administrator Report
- B. Reports - SWCCOG Priorities**
1. Shared Staff
Informational
 2. 2014 Dues Information
Informational

Bryce Capron: Asked for motion to executive session
Bryce reads legal note of executive session requirement

Motion: Ernie Williams
Second: Shane Hale

Clerk asked to leave room for executive session and recording stopped and restarted to separate audio on file.

Executive Session

Pursuant to Colo. Rev. Stat. § 24-6-402(4), upon the affirmative vote of two-thirds of the quorum present, the SWCCOG board will hold an executive session to discuss the matters identified below. The motion to hold an executive session shall identify the statutory provision authorizing the executive session and shall identify the particular matter to be discussed in as much detail as possible without compromising the purpose for which the executive session is authorized.

(Agenda Amended) 2. Executive Director Search Committee –

Motion was made to offer position of Executive Director to Miriam Gillow-Wiles.

Motion:
Second:
Approved

VIII. Adjournment



ITEM NO. (ID # 1424)

DATE: 11/1/2013

AGENDA REQUEST

*CONSENT

STAFF RESOURCE: Region 9 EDD,
REQUESTING DEPT: Southwest Colorado Council of Governments
TYPE: SWCCOG Item
SUBJECT: September Financial Report

BACKGROUND:

Background:

In your packet are the September financial reports produced through Quick books for the SWCCOG. The first page is the Combined Balance Sheet by Class through September shows \$111,933.45 in total assets and net income of \$72,047.67 across the funds.

The second sheet is the Profit/Loss by Class from September 1 through September 30th followed by the Profit/Loss Budget vs. Actual. The final sheet is the SWCCOG bank statement for September 30th 2013, showing \$133,582.82 in the account as of September 30, 2013.

Other Financial updates:

- Community Project Budgets and Statements for Admin match- (Telecom) were sent out the week of Sept 10/14 for Admin match through 9/30/13
- Will be using Payroll Dept for COG employees using the Payroll company
- Working on 2014 Budget, with both outgoing and incoming SWCCOG Directors
- Met with Ken Charles and Dr Rick & Region 9 to go over last 3 months of Telecom project

FISCAL IMPACT:

RECOMMENDED ACTION:

Recommended Action: Approve September 2013 Financial Report as presented.

ATTACHMENTS:

- Combined Balance Sheet - Spet 13(PDF)
- P&L Budget to Actual -Sep13 (PDF)
- Income Statement- Sep 13 (PDF)
- Bank Statement & Recon- Sept 13 (PDF)

1:36 PM
 10/16/13
 Accrual Basis

**Southwest Colorado Council of Governments
 Combined Balance Sheet by Class- all
 September 2013**

	<u>100-General</u>	<u>200-All Hazards</u>	<u>830-Telecom</u>	<u>900-SCAN</u>	<u>TOTAL</u>
ASSETS					
Current Assets					
Checking/Savings					
1001 · 1st Southwest Bank	-194,383.10	0.00	0.00	0.00	-194,383.10
Total Checking/Savings	-194,383.10	0.00	0.00	0.00	-194,383.10
Accounts Receivable					
1200 · Accounts Receivable	209.50	2,731.47	300,770.47	2,605.11	306,316.55
1215 · Grants receivable	0.00	0.00	0.00	0.00	0.00
Total Accounts Receivable	209.50	2,731.47	300,770.47	2,605.11	306,316.55
Other Current Assets					
1090 · Due To/ Due From	256,515.50	285.15	-261,917.99	5,117.34	0.00
1499 · Undeposited Funds	0.00	0.00	0.00	0.00	0.00
1550 · Prepaid expense	0.00	0.00	0.00	0.00	0.00
Total Other Current Assets	256,515.50	285.15	-261,917.99	5,117.34	0.00
Total Current Assets	62,341.90	3,016.62	38,852.48	7,722.45	111,933.45
TOTAL ASSETS	<u>62,341.90</u>	<u>3,016.62</u>	<u>38,852.48</u>	<u>7,722.45</u>	<u>111,933.45</u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
20000 · Accounts Payable	0.00	0.00	0.00	0.00	0.00
Total Accounts Payable	0.00	0.00	0.00	0.00	0.00
Other Current Liabilities					
2200 · Deferred Revenue	0.00	0.00	0.00	0.00	0.00
2210 · Deferred Member Contributions	0.00	0.00	5,932.00	0.00	5,932.00
Total Other Current Liabilities	0.00	0.00	5,932.00	0.00	5,932.00
Total Current Liabilities	0.00	0.00	5,932.00	0.00	5,932.00
Total Liabilities	0.00	0.00	5,932.00	0.00	5,932.00
Equity					
32000 · Retained Earnings	29,401.71	-2,443.10	428.92	6,566.25	33,953.78
Net Income	32,940.19	5,459.72	32,491.56	1,156.20	72,047.67
Total Equity	62,341.90	3,016.62	32,920.48	7,722.45	106,001.45
TOTAL LIABILITIES & EQUITY	<u>62,341.90</u>	<u>3,016.62</u>	<u>38,852.48</u>	<u>7,722.45</u>	<u>111,933.45</u>

Attachment: Combined Balance Sheet - Spet 13 (1424 : September Financial Report)

6:22 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

10/15/13

January through December 2013

Accrual Basis

	100-General			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	0.00	25,000.00	-25,000.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	4,500.00	11,000.00	-6,500.00	40.9%
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	28,000.00	28,000.00	0.00	100.0%
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	38,000.00	38,000.00	0.00	100.0%
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	70,500.00	102,000.00	-31,500.00	69.1%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	70,500.00	102,000.00	-31,500.00	69.1%
Expense				
5009 · Bookkeeper	0.00	15,000.00	-15,000.00	0.0%
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00	300.00	-300.00	0.0%
5510 · Travel & Ent	521.33	2,000.00	-1,478.67	26.1%
5512 · Meeting Exp	85.07	2,000.00	-1,914.93	4.3%
5514 · Professional Fees.	0.00			
5515 · Legal Fees	691.20	3,000.00	-2,308.80	23.0%
5520 · Advertising	26.46	300.00	-273.54	8.8%
5521 · Website	0.00	120.00	-120.00	0.0%
5525 · Audit	8,250.00	8,000.00	250.00	103.1%
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	128.00	-128.00	0.0%
5535 · Printing/Reproduction	0.00	400.00	-400.00	0.0%
5540 · Membership/Sub	250.00	250.00	0.00	100.0%
5550 · Supplies	0.00	300.00	-300.00	0.0%
5555 · Liability Insurance	2,693.00	2,693.00	0.00	100.0%
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	0.00	15,000.00	-15,000.00	0.0%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	128.41	11,000.00	-10,871.59	1.2%
5644 · AmeriCorp Member	0.00	1,500.00	-1,500.00	0.0%
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	20,414.34	38,000.00	-17,585.66	53.7%
5650 · training/conf	0.00			
5955 · In Kind Project expense	0.00			
Total Expense	33,059.81	99,991.00	-66,931.19	33.1%
Net Income	37,440.19	2,009.00	35,431.19	1,863.6%

Attachment: P&L Budget to Actual -Sep13 (1424 : September Financial Report)

6:22 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

10/15/13

January through December 2013

Accrual Basis

200-All Hazards

	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	0.00			
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	200,046.39	237,376.00	-37,329.61	84.3%
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	200,046.39	237,376.00	-37,329.61	84.3%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	200,046.39	237,376.00	-37,329.61	84.3%
Expense				
5009 · Bookkeeper	0.00	5,000.00	-5,000.00	0.0%
5200 · All Hazard Project	191,811.87	191,282.00	529.87	100.3%
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00			
5510 · Travel & Ent	0.00	1,000.00	-1,000.00	0.0%
5512 · Meeting Exp	0.00			
5514 · Professional Fees.	0.00	8,500.00	-8,500.00	0.0%
5515 · Legal Fees	0.00			
5520 · Advertising	558.80	1,000.00	-441.20	55.9%
5521 · Website	0.00			
5525 · Audit	0.00	2,388.00	-2,388.00	0.0%
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	100.00	-100.00	0.0%
5535 · Printing/Reproduction	0.00	100.00	-100.00	0.0%
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	2,216.00	27,435.00	-25,219.00	8.1%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	0.00			
5650 · training/conf	0.00	571.00	-571.00	0.0%
5955 · In Kind Project expense	0.00			
Total Expense	194,586.67	237,376.00	-42,789.33	82.0%
Net Income	5,459.72	0.00	5,459.72	100.0%

Attachment: P&L Budget to Actual -Sep13 (1424 : September Financial Report)

6:22 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

10/15/13

Accrual Basis

830-Telecom

	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	14,487.57	29,314.00	-14,826.43	49.4%
4020 · Grant DOLA-Construction	733,182.47	1,260,840.00	-527,657.53	58.2%
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	52,012.16	57,579.00	-5,566.84	90.3%
4951 · Match-GOV Construction	6,687.91	30,000.00	-23,312.09	22.3%
4952 · Region 9-Matching Funds	8,435.58	21,465.00	-13,029.42	39.3%
4953 · Housing Matching Funds	0.00	0.00	0.00	0.0%
4955 · In Kind Project Match	235,320.19	374,203.00	-138,882.81	62.9%
4956 · Matching Funds-Other	0.00	20,000.00	-20,000.00	0.0%
Total Income	1,050,125.88	1,793,401.00	-743,275.12	58.6%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	1,050,125.88	1,793,401.00	-743,275.12	58.6%
Expense				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00			
5510 · Travel & Ent	109.40	2,005.00	-1,895.60	5.5%
5512 · Meeting Exp	0.00	548.00	-548.00	0.0%
5514 · Professional Fees.	0.00			
5515 · Legal Fees	0.00	4,196.00	-4,196.00	0.0%
5520 · Advertising	0.00	216.00	-216.00	0.0%
5521 · Website	0.00	810.00	-810.00	0.0%
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00	1,026.00	-1,026.00	0.0%
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	35.00	-35.00	0.0%
5535 · Printing/Reproduction	0.00	107.00	-107.00	0.0%
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	16,871.12	30,861.00	-13,989.88	54.7%
5639 · Infor Services-Project Mgmt	0.00	1,280.00	-1,280.00	0.0%
5640 · Consulting	5,336.10	175.00	5,161.10	3,049.2%
5641 · Regional Project Mgmt	28,147.41	22,233.00	5,914.41	126.6%
5642 · Project Engineering & Mgmt	25,889.49	85,039.00	-59,149.51	30.4%
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	705,960.61	1,260,840.00	-554,879.39	56.0%
5646 · Housing Matching Fund Expense	0.00	0.00	0.00	0.0%
5650 · training/conf	0.00			
5955 · In Kind Project expense	235,320.19	374,203.00	-138,882.81	62.9%
Total Expense	1,017,634.32	1,783,574.00	-765,939.68	57.1%
Net Income	32,491.56	9,827.00	22,664.56	330.6%

Attachment: P&L Budget to Actual -Sep13 (1424 : September Financial Report)

6:22 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

10/15/13

Accrual Basis

900-SCAN

	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	9,960.00	8,055.00	1,905.00	123.6%
4001 · Fiber Access (ramp) fee	0.00	23,200.00	-23,200.00	0.0%
4002 · Internet Usage	0.00	66,608.00	-66,608.00	0.0%
4003 · Internet Admin Fee	0.00	5,293.00	-5,293.00	0.0%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4010 · Grant-DOLA Admin	0.00	25,000.00	-25,000.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	18,360.00	136,556.00	-118,196.00	13.4%
Cost of Goods Sold				
5000 · Cost of Goods Sold	333.75	6,041.00	-5,707.25	5.5%
Total COGS	333.75	6,041.00	-5,707.25	5.5%
Gross Profit	18,026.25	130,515.00	-112,488.75	13.8%
Expense				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	6,300.00	8,400.00	-2,100.00	75.0%
5402 · Hardware Maint. (smart net)	0.00	36,200.00	-36,200.00	0.0%
5410 · Rent	0.00			
5510 · Travel & Ent	0.00			
5512 · Meeting Exp	0.00			
5514 · Professional Fees.	0.00			
5515 · Legal Fees	0.00			
5520 · Advertising	0.00			
5521 · Website	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00	15,000.00	-15,000.00	0.0%
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00	15,000.00	-15,000.00	0.0%
5529 · Inter-Reg. Fiber Routes- leases	0.00	23,250.00	-23,250.00	0.0%
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	7,645.05	25,000.00	-17,354.95	30.6%
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	0.00			
5650 · training/conf	0.00			
5955 · In Kind Project expense	0.00			
Total Expense	13,945.05	122,850.00	-108,904.95	11.4%
Net Income	4,081.20	7,665.00	-3,583.80	53.2%

Attachment: P&L Budget to Actual -Sep13 (1424 : September Financial Report)

6:22 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

10/15/13

Accrual Basis

	TOTAL			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	9,960.00	8,055.00	1,905.00	123.6%
4001 · Fiber Access (ramp) fee	0.00	23,200.00	-23,200.00	0.0%
4002 · Internet Usage	0.00	66,608.00	-66,608.00	0.0%
4003 · Internet Admin Fee	0.00	5,293.00	-5,293.00	0.0%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4010 · Grant-DOLA Admin	14,487.57	79,314.00	-64,826.43	18.3%
4020 · Grant DOLA-Construction	733,182.47	1,260,840.00	-527,657.53	58.2%
4040 · Grant-Transit	4,500.00	11,000.00	-6,500.00	40.9%
4041 · All Hazards Grant	200,046.39	237,376.00	-37,329.61	84.3%
4950 · Match-GOV Admin	80,012.16	85,579.00	-5,566.84	93.5%
4951 · Match-GOV Construction	6,687.91	30,000.00	-23,312.09	22.3%
4952 · Region 9-Matching Funds	8,435.58	21,465.00	-13,029.42	39.3%
4953 · Housing Matching Funds	38,000.00	38,000.00	0.00	100.0%
4955 · In Kind Project Match	235,320.19	374,203.00	-138,882.81	62.9%
4956 · Matching Funds-Other	0.00	20,000.00	-20,000.00	0.0%
Total Income	1,339,032.27	2,269,333.00	-930,300.73	59.0%
Cost of Goods Sold				
5000 · Cost of Goods Sold	333.75	6,041.00	-5,707.25	5.5%
Total COGS	333.75	6,041.00	-5,707.25	5.5%
Gross Profit	1,338,698.52	2,263,292.00	-924,593.48	59.1%
Expense				
5009 · Bookkeeper	0.00	20,000.00	-20,000.00	0.0%
5200 · All Hazard Project	191,811.87	191,282.00	529.87	100.3%
5401 · Software Maintenance (E-Tic)	6,300.00	8,400.00	-2,100.00	75.0%
5402 · Hardware Maint. (smart net)	0.00	36,200.00	-36,200.00	0.0%
5410 · Rent	0.00	300.00	-300.00	0.0%
5510 · Travel & Ent	630.73	5,005.00	-4,374.27	12.6%
5512 · Meeting Exp	85.07	2,548.00	-2,462.93	3.3%
5514 · Professional Fees.	0.00	8,500.00	-8,500.00	0.0%
5515 · Legal Fees	691.20	7,196.00	-6,504.80	9.6%
5520 · Advertising	585.26	1,516.00	-930.74	38.6%
5521 · Website	0.00	930.00	-930.00	0.0%
5525 · Audit	8,250.00	10,388.00	-2,138.00	79.4%
5526 · Internet Connectivity (100 Mb)	0.00	15,000.00	-15,000.00	0.0%
5527 · Internet & software	0.00	1,026.00	-1,026.00	0.0%
5528 · Fiber Locates	0.00	15,000.00	-15,000.00	0.0%
5529 · Inter-Reg. Fiber Routes- leases	0.00	23,250.00	-23,250.00	0.0%
5532 · Postage	0.00	263.00	-263.00	0.0%
5535 · Printing/Reproduction	0.00	607.00	-607.00	0.0%
5540 · Membership/Sub	250.00	250.00	0.00	100.0%
5550 · Supplies	0.00	300.00	-300.00	0.0%
5555 · Liability Insurance	2,693.00	2,693.00	0.00	100.0%
5637 · SCAN GM	7,645.05	25,000.00	-17,354.95	30.6%
5638 · Region 9 EDD	16,871.12	30,861.00	-13,989.88	54.7%
5639 · Infor Services-Project Mgmt	0.00	1,280.00	-1,280.00	0.0%
5640 · Consulting	7,552.10	42,610.00	-35,057.90	17.7%
5641 · Regional Project Mgmt	28,147.41	22,233.00	5,914.41	126.6%
5642 · Project Engineering & Mgmt	25,889.49	85,039.00	-59,149.51	30.4%
5643 · Transit	128.41	11,000.00	-10,871.59	1.2%
5644 · AmeriCorp Member	0.00	1,500.00	-1,500.00	0.0%
5645 · Project Construction	705,960.61	1,260,840.00	-554,879.39	56.0%
5646 · Housing Matching Fund Expense	20,414.34	38,000.00	-17,585.66	53.7%
5650 · training/conf	0.00	571.00	-571.00	0.0%
5955 · In Kind Project expense	235,320.19	374,203.00	-138,882.81	62.9%
Total Expense	1,259,225.85	2,243,791.00	-984,565.15	56.1%
Net Income	79,472.67	19,501.00	59,971.67	407.5%

Attachment: P&L Budget to Actual -Sep13 (1424 : September Financial Report)

1:37 PM
10/16/13
Accrual Basis

Southwest Colorado Council of Governments Profit & Loss by Class September 2013

	100-General	200-All Hazards	830-Telecom	900-SCAN	TOTAL
Income					
4010 · Grant-DOLA Admin	0.00	0.00	5,870.18	0.00	5,870.18
4020 · Grant DOLA-Construction	0.00	0.00	72,848.10	0.00	72,848.10
4950 · Match-GOV Admin	0.00	0.00	1,947.43	0.00	1,947.43
4951 · Match-GOV Construction	0.00	0.00	582.30	0.00	582.30
4952 · Region 9-Matching Funds	0.00	0.00	1,472.74	0.00	1,472.74
4955 · In Kind Project Match	0.00	0.00	24,172.70	0.00	24,172.70
Total Income	0.00	0.00	106,893.45	0.00	106,893.45
Gross Profit	0.00	0.00	106,893.45	0.00	106,893.45
Expense					
5200 · All Hazard Project	0.00	12,287.81	0.00	0.00	12,287.81
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	700.00	700.00
5637 · SCAN GM	0.00	0.00	0.00	2,960.00	2,960.00
5638 · Region 9 EDD	0.00	0.00	2,945.47	0.00	2,945.47
5640 · Consulting	0.00	0.00	1,822.80	0.00	1,822.80
5641 · Regional Project Mgmt	0.00	0.00	1,600.00	0.00	1,600.00
5642 · Project Engineering & Mgmt	0.00	0.00	440.00	0.00	440.00
5645 · Project Construction	0.00	0.00	72,518.10	0.00	72,518.10
5646 · Housing Matching Fund Expense	3,775.47	0.00	0.00	0.00	3,775.47
5955 · In Kind Project expense	0.00	0.00	24,172.70	0.00	24,172.70
Total Expense	3,775.47	12,287.81	103,499.07	3,660.00	123,222.35
Net Income	-3,775.47	-12,287.81	3,394.38	-3,660.00	-16,328.90

Attachment: Income Statement- Sep 13 (1424 : September Financial Report)

1:52 PM

10/16/13

**Southwest Colorado Council of Governments
Reconciliation Detail
1001 - 1st Southwest Bank, Period Ending 09/30/2013**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						284,767.52
Cleared Transactions						
Checks and Payments - 13 items						
Bill Pmt -Check	6/30/2013	1301	San Juan County.	X	-103,663.57	-103,663.57
Bill Pmt -Check	7/31/2013	1308	Town of Pagosa Spr...	X	-69,740.32	-173,403.89
Bill Pmt -Check	7/31/2013	1312	LA Police Gear	X	-1,399.86	-174,803.75
Bill Pmt -Check	8/12/2013	1316	Brownells, Inc	X	-149.95	-174,953.70
Bill Pmt -Check	8/27/2013	1330	Uni-staff Services	X	-891.80	-175,845.50
Bill Pmt -Check	8/27/2013	1329	Mid-State Consultants	X	-700.00	-176,545.50
General Journal	8/31/2013	13-8-03		X	-92,561.11	-269,106.61
Bill Pmt -Check	8/31/2013	1337	Arona Enterprises	X	-5,000.00	-274,106.61
Bill Pmt -Check	9/9/2013	1339	Uni-staff Services	X	-431.20	-274,537.81
Bill Pmt -Check	9/10/2013	1342	Lori Johnson	X	-1,125.00	-275,662.81
Bill Pmt -Check	9/10/2013	1341	Lori Johnson	X	-671.98	-276,334.79
Bill Pmt -Check	9/10/2013	1340	Uni-staff Services	X	-568.40	-276,903.19
Bill Pmt -Check	9/17/2013	1343	Uni-staff Services	X	-450.80	-277,353.99
Total Checks and Payments					-277,353.99	-277,353.99
Deposits and Credits - 12 items						
General Journal	8/31/2013	13-8-03		X	92,561.11	92,561.11
Deposit	9/3/2013			X	3,630.01	96,191.12
Deposit	9/6/2013			X	380.48	96,571.60
Deposit	9/9/2013			X	3,457.00	100,028.60
Deposit	9/9/2013			X	10,036.25	110,064.85
Deposit	9/10/2013			X	211.74	110,276.59
Deposit	9/16/2013			X	3,984.04	114,260.63
Deposit	9/17/2013			X	2,538.34	116,798.97
Deposit	9/24/2013			X	2,100.00	118,898.97
Deposit	9/25/2013			X	4,221.78	123,120.75
Deposit	9/26/2013			X	559.85	123,680.60
Deposit	9/27/2013			X	2,488.69	126,169.29
Total Deposits and Credits					126,169.29	126,169.29
Total Cleared Transactions					-151,184.70	-151,184.70
Cleared Balance					-151,184.70	133,582.82
Uncleared Transactions						
Checks and Payments - 17 items						
Bill Pmt -Check	8/20/2013	1327	Town of Pagosa Spr...		-27,000.00	-27,000.00
Bill Pmt -Check	8/26/2013	1328	Town of Bayfield.		-115,828.55	-142,828.55
Bill Pmt -Check	8/28/2013	1331	City of Cortez		-43,479.75	-186,308.30
Bill Pmt -Check	8/30/2013	1333	ISC Wyoming		-16,276.95	-202,585.25
Bill Pmt -Check	8/30/2013	1332	IT Outlet Inc		-2,485.00	-205,070.25
Bill Pmt -Check	8/31/2013	1336	Region 9 EDD of S...		-13,593.40	-218,663.65
Bill Pmt -Check	8/31/2013	1338	Town of Pagosa Spr...		-13,500.00	-232,163.65
Bill Pmt -Check	9/3/2013	1334	Cabela's		-10,490.83	-242,654.48
Bill Pmt -Check	9/24/2013	1346	Dolores County.		-14,673.97	-257,328.45
Bill Pmt -Check	9/24/2013	1344	City of Cortez		-9,518.01	-266,846.46
Bill Pmt -Check	9/24/2013	1345	Mid-State Consultants		-700.00	-267,546.46
Bill Pmt -Check	9/27/2013	1347	Town of Pagosa Spr...		-11,617.69	-279,164.15
General Journal	9/30/2013	9-13-2			-65,441.47	-344,605.62
Bill Pmt -Check	9/30/2013	1351	Town of Bayfield.		-36,708.43	-381,314.05
Bill Pmt -Check	9/30/2013	1350	Region 9 EDD of S...		-6,720.94	-388,034.99
Bill Pmt -Check	9/30/2013	1349	Arona Enterprises		-5,000.00	-393,034.99
Bill Pmt -Check	9/30/2013	1348	Uni-staff Services		-372.40	-393,407.39
Total Checks and Payments					-393,407.39	-393,407.39
Deposits and Credits - 1 item						
General Journal	9/30/2013	9-13-2			65,441.47	65,441.47
Total Deposits and Credits					65,441.47	65,441.47
Total Uncleared Transactions					-327,965.92	-327,965.92
Register Balance as of 09/30/2013					-479,150.62	-194,383.10

Attachment: Bank Statement & Recon- Sept 13 (1424 : September Financial Report)

CP [Signature] reconciled this report on 10/16/13



1st SouthWest Bank

Alamosa • Center • Del Norte • Cortez
Durango • Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01

ACCOUNT:

XXXXXX2610

DOCUMENTS:

21

PAGE: 1
09/30/2013

3.B.d

SW CO COUNCIL OF GOVERNMENTS
WILLIAM TOOKEY
LAURA LEWIS MARCHINO
295 A GIRARD ST
DURANGO CO 81303

30
9
12

=====

FSB Non-Profit Checking ACCOUNT XXXXXX2610

=====

			LAST STATEMENT 08/30/13	284,767.52
AVG AVAILABLE BALANCE	150,003.66		11 CREDITS	33,608.18
AVERAGE BALANCE	150,003.66		12 DEBITS	184,792.88
			THIS STATEMENT 09/30/13	133,582.82

----- DEPOSITS -----

REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	09/03	3,630.01		09/09	10,036.25		09/17	2,538.34
	09/06	380.48		09/10	211.74		09/24	2,100.00
	09/09	3,457.00		09/16	3,984.04		09/27	2,488.69

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
STATE OF COLO. CDPS GRANT XXXXX5254 *	09/25	4,221.78
STATE OF COLO. CDPS GRANT XXXXX5254 *	09/26	559.85

----- CHECKS -----

CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
1301*	09/04	103,663.57	1329	09/09	700.00	1340	09/19	568.40
1308*	09/06	69,740.32	1330*	09/13	891.80	1341	09/13	671.98
1312*	09/16	1,399.86	1337*	09/12	5,000.00	1342	09/13	1,125.00
1316*	09/25	149.95	1339	09/16	431.20	1343	09/27	450.80

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

* * * C O N T I N U E D * * *

Attachment: Bank Statement & Recon- Sept 13 (1424 : September Financial Report)



Alamosa • Center • Del Norte • Cortez
Durango • Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01

ACCOUNT:

DOCUMENTS:

XXXXXX2610

21

PAGE: 2
09/30/2013

3.B.d

SW CO COUNCIL OF GOVERNMENTS
WILLIAM TOOKEY
LAURA LEWIS MARCHINO

=====

FSB Non-Profit Checking ACCOUNT XXXXXX2610

=====

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*		TOTAL FOR	TOTAL	*
*		THIS PERIOD	YEAR TO DATE	*

*	TOTAL OVERDRAFT FEES:	\$.00	\$.00	*
*	TOTAL RETURNED ITEM FEES:	\$.00	\$.00	*

- - - - - DAILY BALANCE - - - - -

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
09/03	288,397.53	09/12	123,379.11	09/24	126,913.25
09/04	184,733.96	09/13	120,690.33	09/25	130,985.08
09/06	115,374.12	09/16	122,843.31	09/26	131,544.93
09/09	128,167.37	09/17	125,381.65	09/27	133,582.82
09/10	128,379.11	09/19	124,813.25		

- END OF STATEMENT -

Attachment: Bank Statement & Recon- Sept 13 (1424 : September Financial Report)

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9-10-13	211.74		211.74

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 211.74

1021070344556102610 009

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9-3-13	3630.01		3630.01

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 3630.01

1021070344556102610 009

\$211.74 09/10/2013

\$3,630.01 09/03/2013

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9/6/13	380.48		380.48

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 380.48

1021070344556102610 009

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9-16-13	3984.04		3984.04

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 3984.04

1021070344556102610 009

\$380.48 09/06/2013

\$3,984.04 09/16/2013

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9-24-13	2100.00		2100.00

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 2100.00

1021070344556102610 009

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9/9/13	10036.25		10036.25

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 10036.25

1021070344556102610 009

\$2,100.00 09/24/2013

\$10,036.25 09/09/2013

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9-27-13	2488.69		2488.69

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 2488.69

1021070344556102610 009

1301

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
294 A GRAND STREET
DURANGO, CO 81302

7/19/2013

PAID TO THE ORDER OF San Juan County \$ 1103,663.57

One Hundred Three Thousand Six Hundred Sixty-Three and 57/100 DOLLARS

San Juan County
P.O. Box 499
Silverton, CO 81433

MEMO Telecom Reimbursement #1

001301 *1021070344556102610*

\$2,488.69 09/27/2013

1301 \$103,663.57 09/04/2013

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9-17-13	2538.34		2538.34

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 2538.34

1021070344556102610 009

1308

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
294 A GRAND STREET
DURANGO, CO 81302

7/9/2013

PAID TO THE ORDER OF Town of Pagosa Springs \$ 69,740.32

Sixty Nine Thousand Seven Hundred Forty and 32/100 DOLLARS

Town of Pagosa Springs
551 Hot Springs Blvd Box 1859
Pagosa Springs, CO 81417

MEMO reimbursed telecom expenses

001308 *1021070344556102610*

\$2,538.34 09/17/2013

1308 \$69,740.32 09/06/2013

DATE	AMOUNT	DESCRIPTION	DEPOSIT TICKET TOTAL
9-9-13	3457.00		3457.00

SOUTHWEST COLORADO OF GOVERNMENTS
294 A GRAND ST
DURANGO CO 81302

1st Southwest Bank

\$ 3457.00

1021070344556102610 009

1312

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
294 A GRAND STREET
DURANGO, CO 81302

7/1/2013

PAID TO THE ORDER OF LA Police Gear \$ 1,399.86

One Thousand Three Hundred Ninety-Nine and 86/100 DOLLARS

LA Police Gear - Attn: A/R
729072, Industry Dr.
Valencia, CA 91355

MEMO

001312 *1021070344556102610*

\$3,457.00 09/09/2013

1312 \$1,399.86 09/16/2013

Attachment: Bank Statement & Recon- Sept 13 (1424 : September Financial Report)



ITEM NO. (ID # 1426)

DATE: 11/1/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Tony Casale,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: DoLA Grant / Fort Lyon

BACKGROUND:

Ft Lyon background:

As part of Governor Hickenlooper's *Pathways Home Colorado* plan to address homelessness, the Department of Local Affairs, Division of Housing made it a priority to repurpose the Fort Lyon campus in Las Animas to serve Coloradoans struggling with substance use and experiencing homelessness. The campus which served as a military hospital throughout the 20th century, and as a correctional facility for a decade until 2011, was reopened September 2013 as the Fort Lyon Supportive Residential Community. The campus is over 500 acres and continues to be owned by the State, with Colorado Coalition for the Homeless managing service programming in collaboration with local providers. Ft Lyon combines housing with counseling, educational, vocational, and employment services for up to 300 individuals with an emphasis on serving veterans experiencing homelessness.

In August 2013 an RFP was issued by DoLA to solicit non-profit agencies who could serve as part of a Statewide Referral Network helping to coordinate intake and reintegration for individuals voluntarily choosing to participate in the Ft Lyon program. This RFP process had a 30-day turnaround and as a region we were unable to identify a non-profit entity able to respond. With the program now open, and projections showing estimates of approximately 8 intakes per week with 90% occupancy of Phase I being reached by the end of 2013, it is important for service providers in Southwest Colorado to have access to this great resource for serving high-barrier individuals who are experiencing homelessness with motivation to change.

Acknowledging the importance of having representation from around the state DoLA reached out to the SWCCOG to serve as part of the Statewide Referral Network. The pending contract would provide the SWCCOG up to approximately \$24,500 to reimburse eligible activities conducted as part of outreach, referral, intake, and reintegration procedures for Ft Lyon. The proposed grant would expire June 30, 2014 with any remaining funds returned to DoLA.

The main benefit of the SWCCOG serving as Administrator for these funds is that access can be accommodated for individuals in any of the 5 counties served, and is not limited by demographic (i.e. veterans, tribal members, etc.). If the Board approves obtaining funds available, and serving as a partner in the Fort Lyon 's Statewide Referral Network, a portion of the responsibilities involved will be contracted to *Katherine Therapy Associates*, a local company dedicated to promoting self-help and independence.

For additional information on the Fort Lyon program or the proposed arrangement between DoLA and SWCCOG to serve our region, please contact Tony Casale, the Regional Housing Coordinator.

FISCAL IMPACT:

This is a reimbursement grant with no match required. There is no risk to the SWCCOG and will benefit by reimbursing SWCCOG for time spent on Ft. Lyon project, to the benefit the entire region.

RECOMMENDED ACTION:

Recommended Action: Approve Contract between DoLA and SWCCOG - to allow SWCCOG to receive reimbursement for Ft. Lyon project participation.

ATTACHMENTS:

- Fort Lyon Scope of Work Referral Network - SWCCOG - DRAFT (DOCX)
- Updated Ft Lyon Handout (PDF)



FT. LYON SUPPORTIVE RESIDENTIAL COMMUNITY

CREATING LASTING SOLUTIONS

The Fort Lyon Supportive Residential Community provides recovery oriented transitional housing to homeless individuals with mental health and substance abuse disabilities. The program combines housing with counseling, educational, vocational and employment services for up to 300 homeless and formerly homeless persons from across the state of Colorado, with an emphasis on serving homeless veterans.

The Program is located at the former Fort Lyon VA Hospital in Bent County, Colorado and is part of state and community efforts to re-purpose the facility to meet the needs of homeless individuals across the state and to catalyze the re-use of the facility to meet a variety of community needs.

Stable Recovery

The program model allows homeless persons to leave the community in which they continue to struggle with the cycles of addiction and homelessness, for up to two years, in order to help them attain sobriety and mental health stability. As a result, participants will gain the resources necessary to maintain long-term recovery, employment and overall self-sufficiency.

The Colorado Coalition for the Homeless provides the transitional housing and recovery oriented supportive services. Bent County is the property manager for the facility. The program provides a recovery environment of on-site and community-based education, employment, substance-abuse treatment, mental health and health care services for its residents. Collaborative service providers include Otero Junior College, Lamar Community College, Southeast Mental Health Services, Prowers Medical Center and Valley-Wide Health Systems, Inc.

Program participants will fully engage in the overall operations of the campus including food services, facilities maintenance, grounds maintenance, housekeeping and waste water management—in conjunction with their daily participation in group and individual counseling. Additionally, the Colleges will provide customized educational and vocational training in computer technology, construction industries, health services, agricultural sciences and more.

Reintegration

Outreach and referrals of participants into the program will come from homeless service agencies from across the state. Upon completion of the program, residents will be assisted to obtain housing and employment as they return to their community of choice through partnerships with local and state-wide organizations. It is also anticipated that qualified graduates will have access to housing subsidies through the U.S. Department of Housing and Urban Development to ensure long-term housing stability.

Community Investment

Initial funding to establish and operate the Fort Lyon Supportive Residential Community has been provided by the Colorado Department of Local Affairs. Additional funds to sustain the program will be obtained through federal, state, local and private sources, including commitments from Bent County Office of Economic Development for local transportation and from Otero Junior College to provide an on-site computer lab.

■ September 2013

COMMUNITY PARTNERS

- Colorado Department of Local Affairs, Division of Housing
- Colorado Health Care Policy and Finance Authority
- Colorado Division of Behavioral Health
- Bent County Commissioners and Office of Economic Development
- Otero Junior College
- Lamar Community College
- Southeast Mental Health Services
- Prowers Medical Center
- Valley Wide Health Systems, Inc.
- Colorado Coalition for the Homeless

HOUSING
TREATMENT
EDUCATION
EMPLOYMENT
RECOVERY



For more information:

James Ginsburg
Program Director
30999 CR15, Las Animas, CO 81054
www.coloradocoalition.org
jginsburg@coloradocoalition.org
(719) 662-1101

Attachment: Updated Ft Lyon Handout (1426 : DoLA Grant / Fort Lyon)

FORT LYON'S STATEWIDE REFERRAL NETWORK
EXHIBIT B – STATEMENT OF PROJECT (SOP)

1. GENERAL DESCRIPTION OF THE PROJECT

1.1 Project Description. Senate Bill 13-210 created the Fort Lyon's Community designed to offer immediate housing to Colorado's most vulnerable homeless, individuals suffering from chronic substance use disorders, untreated mental illness, and long term medical conditions. This Purchase Order is entered into by and between Southwest Colorado Council of Governments (hereinafter called "Provider"), and the STATE OF COLORADO acting by and through the Department of Local Affairs for the benefit of the Division of Housing (hereinafter called the "Department").

The provider will be a part of the Fort Lyon's statewide referral network. The provider will conduct regional outreach efforts, motivational assessments, coordinate detoxification when necessary for safe transport, and provide referrals to the Colorado Coalition for the Homeless for the Fort Lyon Community. Additionally, the provider will coordinate transportation, and work to assist residents in securing permanent housing and the supportive services necessary to maintain each Fort Lyon resident's stability and return to the community of their choice.

1.2 Responsibilities. Provider shall be responsible for the completion of the Project per section 6.2 Eligible Activities, and to provide required documentation to the Department in a timely manner.

1.3 Maximum Amount. The maximum amount payable to this Provider by the Department is \$25,000.00, as determined by the Department from available funds. Provider agrees to provide any additional funds required for the successful completion of the Project.

1.4 Initial Term-Project Commencement - The Parties respective performances under this Purchase Order shall commence on the date the Purchase Order is executed and shall terminate June 30, 2014.

2. DELIVERABLES

2.1. Outcome. The final outcome of the project is having identified and referred Colorado's homeless individuals to the Fort Lyon's Community and assisting them to reintegrate back to the community of their choice.

2.2. Service Area. The performance of the services described within this Purchase Order shall be located in Archuleta, La Plata, Montezuma, Dolores, and San Juan Counties.

2.3. Project Performance Plan (PPP). Provider shall comply with the Purchase Order milestones, performance goals and time lines, **Exhibit C**.

3. PERSONNEL

3.1. Replacement. Provider shall immediately notify the Department if any key personnel specified in §3.2 cease to serve. Provided there is a good-faith reason for the change, if the Provider wishes to replace its key personnel, it shall notify the Department and seek its approval, which shall be at the Department's sole discretion, as the Department issued this Purchase Order in part reliance on the Provider's representations regarding

key personnel. Such notice shall specify why the change is necessary, who the proposed replacement is, what their qualifications are, and when the change will take effect. Any time key personnel cease to serve, the Department, in its sole discretion, may direct Provider to suspend work until such time as replacements are approved.

3.2. Responsible Administrator. Provider’s performance hereunder shall be under the direct supervision of [redacted] an employee or agent of Provider, who is hereby designated as the responsible administrator of this project.

4. FUNDING

4.1. Project Budget

Activity	Total Fort Lyon Funds
Fort Lyon’s Statewide Homeless Network	\$25,000

4.2 Payment. Funds shall be used only for eligible costs identified. Provider will submit the *Payment Request Form, Exhibit D* with each request for funds.

PAYMENT SCHEDULE

4.3 Payment Schedule. Provider shall disburse Fort Lyon funds received from the Department within fifteen days of receipt. Excess funds shall be returned to the Department.

Payment	Amount	
Payment(s)	\$25,000.00	Paid upon receipt of actual expense documentation and written requests from the Provider for reimbursement of eligible approved program activities.
Total	\$25,000.00	

4.4 Remittance Address. If mailed, payments shall be remitted to the following address unless changed in accordance with the Purchase Order:

Southwest Colorado Council of Governments
295A Girard St
Durango, CO 81303

5. ADMINISTRATIVE REQUIREMENTS

5.1 Accounting. Provider shall maintain properly segregated accounts of Fort Lyon funds associated with the project and make those records available to the Department upon request. All receipts and expenditures associated with the project shall be documented in a detailed and specific manner, in accordance with the Project Budget.

5.2 Reporting. Provider shall submit the following reports to the Department using the provided forms. The Department may withhold payment(s) if such reports are not submitted timely.

Attachment: Fort Lyon Scope of Work Referral Network - SWCCOG - DRAFT (1426 : DoLA Grant / Fort Lyon)

- 5.2.1 Financial Status Reports.** *The Financial Status Report, Exhibit E* shall be submitted by March 20th and July 20th.
- 5.2.2 Performance Reports.** *The Project Performance Plan Report, Exhibit C, Narrative Report, Exhibit F and Demographic Report, Exhibit G,* shall be submitted by the 20th of each month.
- 5.2.3 Monitoring.** Final evaluation of the Project will be accomplished when the Department approves both the March 20th and July 20th Reports.
- 6. FORT LYON ACTIVITIES.** Provider shall ensure that all project activities are in accordance with the *Purchase Order Terms and Conditions*, and the *Independent Contract Status*, referred to as **(Exhibit IC)** of the Purchase Order, and all other related requirements. Fort Lyon is designed to help Colorado's most vulnerable homeless, individuals suffering from chronic substance abuse, untreated mental illness, and long term medical conditions. households who have needs that cannot be met through existing programs. The Fort Lyon's Statewide Referral Network identifies and refers Colorado homeless individuals to the Fort Lyon's Community. Activities allowed under the Fort Lyon Homeless Network are detailed below.
- 6.1 Eligible Recipients.**
- 6.1.1** Individuals referred must agree to voluntarily participate in the Fort Lyon program;
 - 6.1.2** Individuals referred must be homeless;
 - 6.1.3** Individuals referred may be at risk of losing their housing subsidy;
 - 6.1.4** Individuals referred must have a substance use disorder;
 - 6.1.5** Individuals referred may have mental illness;
 - 6.1.6** Individuals referred may long term medical conditions;
 - 6.1.7** Fort Lyon's residents will receive supports needed to maintain their stability and return community.
 - 6.1.8** Fort Lyon's residents that successfully complete one year of residency will be given a preference for receipt of a Section 8 Housing Choice Voucher from the Department and may return to the community of their choice;
 - 6.1.9** Residents may stay up to 24 months if working towards an education or employment goal.
- 6.2 Eligible Activities.**
- 6.2.1** Provider will identify a single point of contact that will communicate with the Department.
 - 6.2.2** Provider will conduct outreach to homeless individuals participating in the most recent regional VI, or similar index;
 - 6.2.3** Provider will collaborate and coordinate with homeless providers in the **services area identified in section 2.2 to achieve an efficient referral system and avoid duplication;**
 - 6.2.4** Provider will work with each individual to complete the referral package;

- 6.2.5 Provider will work with local medical providers to ensure that individuals have medical clearance to make a safe trip to Fort Lyon;
- 6.2.6 Provider will work with the local detoxification service providers to ensure that individuals referred no longer need monitoring for detoxification symptoms by meeting the ASM Level I Detox criteria before being transported to Fort Lyon;
- 6.2.7 Provider will refer eligible homeless individuals to the Fort Lyon program management team by submitting a complete referral package;
- 6.2.8 Provider will develop a system for transportation and schedule transportation for individuals with staff located at the Fort Lyon community;
- 6.2.9 Provider will conduct follow up with the Fort Lyon resident 60 0 to 90 days prior to the resident returning to their community and report progress to the Fort Lyon management team.
- 6.2.10 Provider will provide direct case management and or referrals to assist Fort Lyon's resident with reintegration into your community for a minimum of 6 months including the following services:
 - a. Housing;
 - b. Supportive services including: behavioral, medical and dental services;
 - c. Education; and
 - d. Job training and placement;
- 6.2.12 Provider will offer culturally appropriate delivery of services to all individuals;
- 6.2.13 Provider or an appropriate identified designee will work with the Department and Ft. Lyon staff towards securing permanent housing and supportive services necessary to maintain each resident's stability and reentry into their community of choice. Provide adequate support needed to make the transition if resident chooses to relocate to another community.

6.3 **Project Performance Measures and Outcomes**

The Provider will track and report on **Exhibit C**, *Narrative Report* the number of:

- 6.3.1 Outreach efforts;
- 6.3.2 Assessments conducted;
- 6.3.3 Referrals made to the Fort Lyon Program;
- 6.3.4 Participants that go to Fort Lyon;
- 6.3.5 Participants that engage in education courses;
- 6.3.6 Participants that engage in job training;
- 6.3.7 Participants that engage in employment;
- 6.3.8 Participants that access behavioral health;
- 6.3.9 Participants that access medical services;
- 6.3.10 Participants that access dental services;
- 6.3.11 Participants that successfully complete one year of residency;
- 6.3.12 Participants move to permanent housing.



ITEM NO. (ID # 1431)

DATE: 11/1/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Susan Hakanson,**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** SWCCOG Resolution**SUBJECT:** SWIMT Bank Account**BACKGROUND:**

An MOU between the SWCCOG and Southwest Incident Management Team (SWIMT) was entered into in January 2013. The SWIMT has requested a bank account be opened in their name so that money can be directly deposited to the Team when reimbursement from incidents or grants come directly to the Team for expenditures.

FISCAL IMPACT:**RECOMMENDED ACTION:**

Recommended Action: Accept Resolution 2013-04 - Authorizing SWCCOG bookkeeping staff to open a SWIMT checking account with signers designated by SWIMT Command Staff.

ATTACHMENTS:

- SWCCOG - SWIMT Checking Account (DOCX)



Resolution 13-04

Resolution to Open the Southwest Incident Management Team Checking Account

WHEREAS, the Southwest Colorado Council of Governments (SWCCOG) signed an MOU with the Southwest Incident Management Team (SWIMT) on January 4, 2013, to act as the fiscal agent for a term of three (3) years; and

WHEREAS, the SWIMT has requested a checking account be opened in their name; and

WHEREAS, the SWCCOG requires there be designated signers on each account; and

WHEREAS, the SWCCOG will act as the fiscal agent, and the SWIMT will act as the signers;

NOW, THEREFORE, BE IT RESOLVED BY the Board of Directors of the SWCCOG, Colorado:

That the SWCCOG can hereby open a checking account in the name of the Southwest Incident Management Team with SWIMT Command staff as designated signers authorized by SWIMT:

ADOPTED, this 1st day of November, 2013

Attest: _____

Bryce Capron, Chairman of SWCCOG

Exhibit A – January 4, 2013 MOU

Attachment: SWCCOG - SWIMT Checking Account (1431 : SWIMT Bank Account)



ITEM NO. (ID # 1430)

DATE: 11/1/2013

AGENDA REQUEST

*DISCUSSION ITEMS

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Item

SUBJECT: 2014 Preliminary Budget

BACKGROUND:

Preliminary Budget Pending

FISCAL IMPACT:

RECOMMENDED ACTION:



ITEM NO. (ID # 1425)

DATE: 11/1/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Region 9 EDD,**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** SWCCOG Reports**SUBJECT:** Responsible Administrator Report**BACKGROUND:****Background:**

The following activities occurred in September & October:

- After SWCCOG board approval of reallocation numbers, revised Telecom Community Project Budgets and Statements were sent out for September 2013 Admin Match.
- Per the Scope of Work of the Region 9 EDD/SWCCOG contract, Region 9 EDD is working to obtain copies of signed contracts paid with Telecom grant funds and are working with each community to that end.
- Region 9 staff provided some initial orientation and training for the new SWCCOG Director to fulfill contracted financial & contractual duties.
- Meeting with Ken Charles of DoLA, Region 9, Dr Rick Smith & current Director to discuss progress of the telecom grant for the final 3 months of the grant. Dr Rick assured all grant money would be spent by the required time frame.

FISCAL IMPACT:**RECOMMENDED ACTION:**



ITEM NO. (ID # 1428)

DATE: 11/1/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Rick Smith,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Reports

SUBJECT: General Manager Report, November 2013

BACKGROUND:

BOARD MEMORANDUM

TO: SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS BOARD (SWCCOG)

FROM: DR. RICK SMITH

SUBJECT: MONTHLY GM UPDATE

DATE: 10/29/2013

We are racing to the finish line as I type. The weather is cool but no frozen impediments halting the builds at this time. Let's hope for no rock or frozen ground for a bit longer.

I will list for you activities related to the construction and then activities related to operations. Once a network is built (fiber, wireless, microwave) I move to operations at that point.

COG**Construction Issues**

- Met with Ken Charles, Susan, Ed and Scott to discuss the remaining grant funds. Our biggest issue is getting vendors to invoice for their work, as is the case for Bayfield or getting entities to submit invoices for reimbursement. **If you have any invoices that can be submitted for reimbursement please do so at your earliest convenience.**
- We reviewed the construction activities in the region.

Operations Issues

- Attended ISC Corp's training on the edge routers at La Plata County courthouse.
- Attended the delivery and set-up of Bayfield's router.
- Multiple meetings with LaPlata County and Durango technical staff on Bayfield and Ignacio connections to the edge routers.
- Building a case for the COG to acquire its own set of public IP's.

Bayfield -

Construction Issues

- The Town construction on the designed route is 100% complete.

Operational Issues

- Bayfield will be installing its switches in the Town Shop and Water Treatment facility to connect them up to the edge router.
- Bayfield will also be connecting its waste water facility and its senior center to Town Hall.
- Bayfield will be migrating from its current ISP's to a single ISP through the SCAN network. At first glance Bayfield will experience a cost savings and be able to purchase more Internet bandwidth.

Silverton / San Juan County-

Construction Issues

- This project is 100% complete.
- The edge routers are available once the fiber can be connected to an internal network.

Operational Issues

- I have electronically introduced a vendor to both San Juan County and Silverton to assist them in building their respective internal networks.

Ignacio –

Construction Issues

- This project is 100% complete.
- The edge router is available and ready for installation.

Operational Issues

- The Durango and LaPlata County technicians will go to Ignacio and ascertain the best solution to connect the Town Hall with the Town Shop and both sites to the Internet through Fasttrack.
- The Ignacio school district is assisting in this endeavor as the aggregation point is in their new Administrative building.

Pagosa Springs / Archuleta County –

Construction Issues

- This project is in its final stages of construction.
- The aerial fiber is in place along all 5 routes.
- The buried conduit is completed north of HWY 160.
- Needed a CDOT permit to access the USA Communications vault on the south side of HWY 160.
- We have scheduled November 4th – November 8th to do all fiber installs and splicing.

Operational Issues

- Working with Pagosa Springs to get an agreement/understanding with Pagosa Hospital on use of their IT room as the Pagosa Springs aggregation point.
- The edge routers will be delivered to Pagosa and Archuleta County the first week of November.
- The wireless side of the network is operational. The plan is to have the fiber network operational by November 8th.

Dolores County / Dove Creek –

Construction Issues

- This project is in its final stages of completion.
- The conduit is being installed along with the fiber.

Operational Issues

- The County and the Town are utilizing their wireless connection to acquire Internet services currently.
- Once the fiber is in, a new connection to their provider can be used and Internet service can be extended up to the Dolores County School District.

Mancos -

Construction Issues

- Fasttrack is busy pulling fiber into Mancos from the Tri-State line.
- DB Tech will be in Mancos to install the conduit from Mancos High School to the Town Shop around November 18th.

Operational Issues

- The edge router is ready to be deployed once the fiber has been installed.

Dolores –

Construction Issues

- Dolores is also ready for construction to begin around November 8th. There have been some delays getting Pagosa Springs completed.

Operational Issues

- The edge router is ready to be deployed once the fiber has been installed.

Durango / La Plata County –

Construction Issues

- The original fiber construction for Durango and La Plata County is 100% complete.
- They are working on an alternative build with reallocated DoLA funds.

Operational Issues

- The two IT staffs are assisting Bayfield and Ignacio with connecting to their respective edge routers.

○ Cortez

Construction Issues

- The original Cortez project is 100% complete.
- They are working on their alternative project with the reallocated DoLA funds.

○ November FOCUS

- Complete construction for Pagosa/Archuleta County, Mancos, Dolores and Dolores County/Dove Creek.

FISCAL IMPACT:

RECOMMENDED ACTION: