

~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

<http://co.laplata.co.us>

Friday, September 6, 2013

1:30 PM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Call to Order and Introductions

II. Approval of Agenda

III. Special Presentation

1. GIS Presentation
2. Utility Service Partners, Inc. Presentation

IV. Consent

A. Financial Report

1. July 2013 Financial Report

The recommended action is to approve the July 2013 Financial Statements.

B. Minutes

1. 1339 : Draft Minutes, August 2013

V. Decision

1. Data Safe Services Inc.

The recommend action is to direct staff to develop a contract for services with DataSafe and bring that contract back to the board for action on the October 2013 agenda.

2. Draft IGA for SWCCOG Jurisdictions

The Recommended Action is to accept the IGA Draft Revision on first reading (as amended) and return for approval on the SWCCOG Board Agenda in October of 2013.

3. Dr. Rick Smith - dba Arona Enterprises - Contract Extension
The recommended action is to approve a contract extension with Dr. Rick Smith (dba Arona Enterprises) from September 30, 2013 through December 31 2013.
4. CIRSA Insurance Quote 2014
The recommended action is to accept the CIRSA Insurance Quote for 2014, and direct staff to move forward to secure insurance for the 2014 fiscal year.
5. Shared SWCCOG IT and GIS Staff
The recommended action is to allow staff to move forward and create formal agreements with participating jurisdictions for consideration at the October / November 2013 meeting.

VI. Discussion

1. Executive Director Search Committee Report
2. AAA Update

VII. Reports -**Reports - Telecommunications**

1. General Manages Report
2. Responsible Administrator Report

Reports - SWCCOG Priorities

3. Regional Housing Coordinator Report
4. SWConnect Update

VIII. Adjornment

**Southwest Colorado Council of Governments**

Meeting: 09/06/13 01:30 PM
Department: Southwest Colorado Council of Governments

Category: Reports
Prepared By: Susan Hakanson

Initiator: Susan Hakanson

Sponsors:

DOC ID: 1324

SCHEDULED**REPORT (ID # 1324)**

GIS Presentation

Clay Miera has been working as a GIS intern for the SWCCOG this summer. Clay will present his project to date.

Objectives:

**Southwest Colorado Council of Governments**Meeting: 09/06/13 01:30 PM
Department: Southwest Colorado Council of GovernmentsCategory: Reports
Prepared By: Susan Hakanson

Initiator: Susan Hakanson

Sponsors:

SCHEDULED**DISCUSSION ITEM (ID # 1323)**

DOC ID: 1323

Utility Service Partners, Inc. Presentation

The National League of Cities service line warranty program administered by USP, helps city residents save thousands of dollars on the high cost of repairing broken or leaking water and sewer lines. Most homeowners are unaware that these private service lines are their responsibility and are not covered through typical homeowners insurance policies. The program provides awareness of that responsibility and a low cost, effective tool to mitigate the associated expense to the homeowner. Nearly 200 cities nationwide have partnered in the program saving homeowners over \$42 million dollars.

Jeff Olson, Regional Account Manager for Utility Service Partners, Inc. will make a short presentation to the board regarding his services.

Utility Service Partners, Inc.

NATIONAL LEAGUE of CITIES

NLC Service Line Warranty Program 2013

Building Peace of Mind, One Community at a Time

Families Struggle with Unplanned Expenses

➤ According to the U.S. Census Bureau, only 18% of American households can afford a \$4,000 unexpected expense. In most cases, this type of expenditure would severely deplete their savings account, leaving no room for other expenses such as medical bills, auto or home repairs, etc.

% of American households that would be able to afford a costly expense

Expense Amount	% of Households
\$1,000 Expense	62.26%
\$2,000 Expense	45.58%
\$3,000 Expense	28.65%
\$4,000 Expense	18.12%

**Although these households can afford these expenses it would severely deplete their savings accounts for the year (most under \$500. This analysis does not take into account other unforeseen expenses (car repair, medical bills, children, etc.)


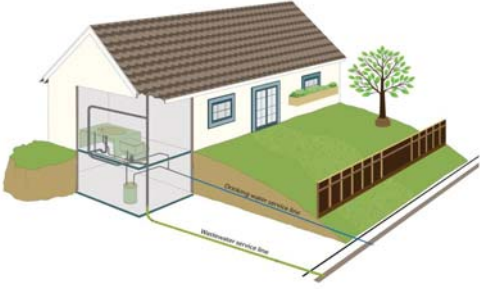
Source: U.S. Census Bureau

Average Age of U.S. Housing

• A housing survey conducted by the U.S. Census in 2009 found the median age of American houses to be 36 years, with 22.9 percent of homes built during the 1950s and 1960s.


Year Range	Percentage
Before 1800	4.9%
1800-1899	5.1%
1900-1945	33.3%
1946-1969	11.2%
After 1970	45.5%

USP Water and Sewer Line Warranty Illustration

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Service Line Repairs are Unplanned Expenses



- Homeowners are responsible for the repair or replacement of their utility service lines. Over time these lines will fail due to normal wear and tear.
- Utility Service Partners in conjunction with the National League of Cities offers a program to protect your residents from the high cost of these repair bills.
- USP features attractively priced products with no hidden service fees or deductibles, and no per incident or lifetime caps on coverage amounts. The program is designed to protect residents from the stress and high cost of utility line repairs, strengthen the integrity of the utility infrastructure (reducing water loss and waste water pollution), and generate incremental revenues through an affordable, value-added program.
- Repair costs range from a few hundred dollars to several thousand dollars depending upon many different factors such as length of line, depth of line, age and condition of materials, etc.
- Program features two products – an external sewer line warranty and an external water line warranty. Both are designed to cover the homeowner's responsibility for their portion of the underground line.

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Program Benefits



- No cost to the City to participate
- Generates revenue for the City (alternatively, savings can be passed to the resident if City elects not to take the royalty)
- Affordable rates for your residents
- Peace of mind for your residents
- 24 / 7 customer service
- Service from trusted, local contractors
- All repairs performed to local code
- Reduces local officials' frustration
- Fewer resident complaints
- Environmentally friendly – conserves water and minimizes ground pollution

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Attachment: Presentation - Jeff Olson, Utility Service Partners (1323 : Utility Service Partners, Inc. Presentation)

USP is Uniquely Qualified 

Superior Product and Program Design

- Critical factors for a successful program include:
 - Broad, customer friendly coverage in the Terms & Conditions;
 - Ease of participation – easy to enroll, file a claim or cancel;
 - Organizational culture focused on consumer advocacy (denied claims must be approved by Senior Management);
 - Affordable pricing, no hidden charges and attractive terms – month to month;
 - Small, local contractors committed to upholding USP customer service standards;
 - Effective but honest campaign messaging.


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Low Claims Denial Rate 

Claim Processing & Customer Advocacy

- From 2009 through 2011 USP has processed 19,234 repair requests.
 - 325 claims denied
 - 1.7% denial rate
- The reason is simple – No claim can be denied without Senior Management review and approval.
- In addition to Quality Control Director review, the entire organization is actively involved with each claim denial.
- Given USP's customer advocacy culture coupled with the close working relationships with small local contractors, USP is able to approve 98% of all claims filed and 99.9% of all claims filed fall within our coverage caps.
- Unlike direct to consumer companies who in some cases have claim denial rates into the 40% range.

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Implementation is Easy 

- Obtain Commission approval
- Execute the Marketing Services Agreement
 - Provides for the use of City logo on marketing materials
 - Indemnifies the City
- Review and Approve Welcome Kit Materials
 - Press Release
 - Web Banner
 - Marketing Letter
 - Approve Mailing List
- Access to Partner Portal
 - Secure access to important information about enrollments, claims, and royalty payments

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Attachment: Presentation - Jeff Olson, Utility Service Partners (1323 : Utility Service Partners, Inc. Presentation)

Over 170 Municipalities Nationwide Participating in the Program



➤ A sampling of municipal partners:

- Atlanta, GA
- Kansas City, MO
- Las Vegas, NV
- San Diego, CA
- Phoenix, AZ
- Fort Lauderdale, FL
- Plano, TX
- Avondale, AZ
- Englewood, CO
- Northglenn, CO
- Casper, WY
- Leadville, CO
- Rock Springs, WY
- Green River, WY

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USP is Uniquely Qualified



A Few of USP's Partnerships...



Attachment: Presentation - Jeff Olson, Utility Service Partners (1323 : Utility Service Partners, Inc. Presentation)



ITEM NO. (ID # 1270)

DATE: 09/6/2013

AGENDA REQUEST

*CONSENT

STAFF RESOURCE: Region 9 EDD,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Financial Report

SUBJECT: July 2013 Financial Report

BACKGROUND:

In your packet are the July financial reports produced through Quick books for the SWCCOG. The first page is the Combined Balance Sheet by Class through July shows \$182,944.76 in total assets and net income of \$102,621.98 across the funds.

The second sheet is the Profit/Loss by Class from July 1 through July 31st followed by the Profit/Loss Budget vs. Actual. The final sheet is the SWCCOG bank statement for July 31st 2013, showing \$209,245.27 in the account as of July 31, 2013.

Other Financial updates:

- The 2012 SWCCOG audit was filed with the State by the deadline of July 31, 2013.
- Community Project Budgets and Statements for Admin match- (Telecom) were sent out the week of Aug.19th
- Reminder Invoices were sent out for the remaining 2012 Dues not paid.
- Invoices mailed out for Dark Fiber- Cedar Network, Fast Track, & Brainstorm through 9/30/13
- Exploring payroll options for SWCCOG employees (Admin, Bookkeeper)

FISCAL IMPACT:**RECOMMENDED ACTION:**

The recommended action is to approve the July 2013 Financial Statements.

ATTACHMENTS:

- BS by Class- July (PDF)
- P&L Budget vs Actual- YTD (PDF)
- P&L by Class- July 13 (PDF)
- P&L Detail- July 13 (PDF)
- July 2013 bank statement & recon (PDF)



1st SouthWest Bank

Alamosa • Center • Del Norte • Cortez
Durango • Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01

ACCOUNT:

XXXXXX2610

PAGE: 1
07/31/2013

DOCUMENTS:

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SW CO COUNCIL OF GOVERNMENTS
WILLIAM TOOKEY
LAURA LEWIS MARCHINO
295 A GIRARD ST
DURANGO CO 81303

30
3
18

=====

FSB Non-Profit Checking ACCOUNT XXXXXX2610

=====

AVG AVAILABLE BALANCE	226,665.40	LAST STATEMENT 06/28/13	181,919.36
AVERAGE BALANCE	226,665.40	5 CREDITS	282,118.46
		18 DEBITS	254,792.55
		THIS STATEMENT 07/31/13	209,245.27

- - - - - DEPOSITS - - - - -	
REF #.....DATE.....AMOUNT	REF #.....DATE.....AMOUNT
07/16 870.00	07/16 211,399.15
	07/29 967.57

- - - - - OTHER CREDITS - - - - -		
DESCRIPTION	DATE	AMOUNT
STATE OF COLO. CDPS GRANT XXXXX5254 *	07/11	1,216.00
STATE OF COLO. CDPS GRANT XXXXX5254 *	07/16	67,665.74

- - - - - CHECKS - - - - -					
CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT			
*07/08 1,997.05	1278*07/23 37,462.16	1293 07/12 1,079.50			
1268*07/19 75,841.14	1282*07/01 1,216.00	1294 07/16 5,000.00			
1271*07/23 28,302.64	1284 07/23 30,469.01	1295*07/24 128.41			
1275 07/19 38,385.91	1285 07/11 3,192.75	1297*07/19 700.00			
1276 07/11 4,566.85	1286*07/16 4,805.21	1299 07/17 6,082.89			
1277 07/24 13,529.83	1292 07/02 1,136.50	1300 07/22 896.70			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

* * * C O N T I N U E D * * *

Attachment: July 2013 bank statement & recon (1270 : July 2013 Financial Report)



Alamosa • Center • Del Norte • Cortez
Durango • Saguache • Pagosa Springs

720 Main St., PO Box 1139 • Alamosa, Colorado 81101
719-587-4200 or 866-641-FSWB (3792)

071 00065 01

ACCOUNT:

XXXXXX2610

DOCUMENTS:

21

PAGE: 2
07/31/2013

4.A.1.a

SW CO COUNCIL OF GOVERNMENTS
WILLIAM TOOKEY
LAURA LEWIS MARCHINO

FSB Non-Profit Checking ACCOUNT XXXXXX2610

ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$.00	\$.00
* TOTAL RETURNED ITEM FEES:	\$.00	\$.00

DAILY BALANCE

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
07/01	180,703.36	07/12	169,946.71	07/22	318,169.75
07/02	179,566.86	07/16	440,076.39	07/23	221,935.94
07/08	177,569.81	07/17	433,993.50	07/24	208,277.70
07/11	171,026.21	07/19	319,066.45	07/29	209,245.27

- END OF STATEMENT -

Attachment: July 2013 bank statement & recon (1270 : July 2013 Financial Report)

3:19 PM
08/09/13

Southwest Colorado Council of Governments Reconciliation Detail 1001 · 1st Southwest Bank, Period Ending 07/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						181,919.36
Cleared Transactions						
Checks and Payments - 19 items						
Bill Pmt -Check	4/30/2013	1268	City of Cortez	X	-75,841.14	-75,841.14
Bill Pmt -Check	4/30/2013	1271	Town of Bayfield.	X	-28,302.64	-104,143.78
Bill Pmt -Check	5/22/2013	1275	City of Cortez	X	-38,385.91	-142,529.69
Bill Pmt -Check	5/22/2013	1277	Town of Pagosa Sp...	X	-13,529.83	-156,059.52
Bill Pmt -Check	5/22/2013	1276	Town of Ignacio	X	-4,566.85	-160,626.37
Bill Pmt -Check	5/24/2013	1278	Town of Bayfield.	X	-37,462.16	-198,088.53
Bill Pmt -Check	5/31/2013	1284	Town of Bayfield.	X	-30,469.01	-228,557.54
Bill Pmt -Check	5/31/2013	1286	Town of Pagosa Sp...	X	-4,805.21	-233,362.75
Bill Pmt -Check	5/31/2013	1285	Town of Ignacio	X	-3,192.75	-236,555.50
Bill Pmt -Check	5/31/2013	1283	Southern Ute Indian...	X	-1,997.05	-238,552.55
Bill Pmt -Check	5/31/2013	1282	Rico Volunteer Fire ...	X	-1,216.00	-239,768.55
Bill Pmt -Check	6/17/2013	1292	Lori Johnson	X	-1,136.50	-240,905.05
General Journal	6/30/2013	13-06...		X	-102,166.92	-343,071.97
Bill Pmt -Check	6/30/2013	1299	Region 9 EDD of S...	X	-6,082.89	-349,154.86
Bill Pmt -Check	6/30/2013	1294	Arona Enterprises	X	-5,000.00	-354,154.86
Bill Pmt -Check	6/30/2013	1293	Lori Johnson	X	-1,079.50	-355,234.36
Bill Pmt -Check	6/30/2013	1300	Uni-staff Services	X	-896.70	-356,131.06
Bill Pmt -Check	6/30/2013	1297	Mid-State Consulta...	X	-700.00	-356,831.06
Bill Pmt -Check	6/30/2013	1295	Durango Herald	X	-128.41	-356,959.47
Total Checks and Payments					-356,959.47	-356,959.47
Deposits and Credits - 8 items						
Bill Pmt -Check	5/31/2013	1288	La Plata County.	X	0.00	0.00
Bill Pmt -Check	6/30/2013	1296	La Plata County.	X	0.00	0.00
General Journal	6/30/2013	13-06...		X	102,166.92	102,166.92
Deposit	7/11/2013			X	1,216.00	103,382.92
Deposit	7/15/2013			X	211,399.15	314,782.07
Deposit	7/16/2013			X	870.00	315,652.07
Deposit	7/16/2013			X	67,665.74	383,317.81
Deposit	7/17/2013			X	967.57	384,285.38
Total Deposits and Credits					384,285.38	384,285.38
Total Cleared Transactions					27,325.91	27,325.91
Cleared Balance					27,325.91	209,245.27
Uncleared Transactions						
Checks and Payments - 15 items						
Bill Pmt -Check	6/30/2013	1301	San Juan County.		-103,663.57	-103,663.57
Bill Pmt -Check	6/30/2013	1298	Motorola Solutions I...		-37,306.08	-140,969.65
Bill Pmt -Check	7/19/2013	1302	Beckstead & Co. LLC		-2,065.00	-143,034.65
Bill Pmt -Check	7/19/2013	1303	Uni-staff Services		-470.40	-143,505.05
Bill Pmt -Check	7/31/2013	1308	Town of Pagosa Sp...		-69,740.32	-213,245.37
Bill Pmt -Check	7/31/2013	1311	High Country Fire E...		-21,200.00	-234,445.37
Bill Pmt -Check	7/31/2013	1309	Arona Enterprises		-5,000.00	-239,445.37
Bill Pmt -Check	7/31/2013	1314	Skaggs		-1,535.14	-240,980.51
Bill Pmt -Check	7/31/2013	1312	LA Police Gear		-1,399.86	-242,380.37
Bill Pmt -Check	7/31/2013	1313	Lori Johnson		-913.11	-243,293.48
Bill Pmt -Check	7/31/2013	1304	Mid-State Consulta...		-700.00	-243,993.48
Bill Pmt -Check	7/31/2013	1306	Uni-staff Services		-617.40	-244,610.88
Bill Pmt -Check	7/31/2013	1307	Mobile Radio Com...		-405.00	-245,015.88
Bill Pmt -Check	7/31/2013	1305	Mobile Radio Com...		-340.00	-245,355.88
Bill Pmt -Check	7/31/2013	1310	Brownells, Inc		-269.91	-245,625.79
Total Checks and Payments					-245,625.79	-245,625.79
Total Uncleared Transactions					-245,625.79	-245,625.79
Register Balance as of 07/31/2013					-218,299.88	-36,380.52

Attachment: July 2013 bank statement & recon (1270 : July 2013 Financial Report)

3:19 PM

08/09/13

Southwest Colorado Council of Governments
Reconciliation Detail
 1001 · 1st Southwest Bank, Period Ending 07/31/2013

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	8/6/2013	1315	Uni-staff Services		-382.20	-382.20
Total Checks and Payments					-382.20	-382.20
Total New Transactions					-382.20	-382.20
Ending Balance					-218,682.08	-36,762.72

Attachment: July 2013 bank statement & recon (1270 : July 2013 Financial Report)

12:27 PM

08/29/13

Accrual Basis

Southwest Colorado Council of Governments
Combined Balance Sheet by Class- all
July 2013

	100-General	200-All Hazards	830-Telecom	900-SCAN	Unclassified	TOTAL
ASSETS						
Current Assets						
Checking/Savings						
1001 · 1st Southwest Bank	-36,380.52	0.00	0.00	0.00	0.00	-36,380.52
Total Checking/Savings	-36,380.52	0.00	0.00	0.00	0.00	-36,380.52
Accounts Receivable						
1200 · Accounts Receivable	4,959.50	13,779.37	195,881.30	4,705.11	0.00	219,325.28
1215 · Grants receivable	0.00	0.00	0.00	0.00	0.00	0.00
Total Accounts Receivable	4,959.50	13,779.37	195,881.30	4,705.11	0.00	219,325.28
Other Current Assets						
1090 · Due To/ Due From	106,055.11	45,741.98	-156,531.82	4,734.73	0.00	0.00
1210 · miscellaneous receivable	0.00	0.00	0.00	0.00	0.00	0.00
1499 · Undeposited Funds	0.00	0.00	0.00	0.00	0.00	0.00
1550 · Prepaid expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Assets	106,055.11	45,741.98	-156,531.82	4,734.73	0.00	0.00
Total Current Assets	74,634.09	59,521.35	39,349.48	9,439.84	0.00	182,944.76
TOTAL ASSETS	74,634.09	59,521.35	39,349.48	9,439.84	0.00	182,944.76
LIABILITIES & EQUITY						
Liabilities						
Current Liabilities						
Accounts Payable						
20000 · Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
Total Accounts Payable	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Liabilities						
2200 · Deferred Revenue	0.00	0.00	0.00	0.00	0.00	0.00
2210 · Deferred Member Contributions	0.00	0.00	46,369.00	0.00	0.00	46,369.00
2500 · Suspense	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Liabilities	0.00	0.00	46,369.00	0.00	0.00	46,369.00
Total Current Liabilities	0.00	0.00	46,369.00	0.00	0.00	46,369.00
Total Liabilities	0.00	0.00	46,369.00	0.00	0.00	46,369.00
Equity						
32000 · Retained Earnings	29,401.71	-2,443.10	428.92	6,566.25	0.00	33,953.78
Net Income	45,232.38	61,964.45	-7,448.44	2,873.59	0.00	102,621.98
Total Equity	74,634.09	59,521.35	-7,019.52	9,439.84	0.00	136,575.76
TOTAL LIABILITIES & EQUITY	74,634.09	59,521.35	39,349.48	9,439.84	0.00	182,944.76

Attachment: BS by Class- July (1270 : July 2013 Financial Report)

12:31 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

08/29/13

Accrual Basis

	100-General			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	0.00	25,000.00	-25,000.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00	11,000.00	-11,000.00	0.0%
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	28,000.00	28,000.00	0.00	100.0%
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	38,000.00	38,000.00	0.00	100.0%
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	66,000.00	102,000.00	-36,000.00	64.7%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	66,000.00	102,000.00	-36,000.00	64.7%
Expense				
5009 · Bookkeeper	0.00	15,000.00	-15,000.00	0.0%
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00	300.00	-300.00	0.0%
5510 · Travel & Ent	521.33	2,000.00	-1,478.67	26.1%
5512 · Meeting Exp	85.07	2,000.00	-1,914.93	4.3%
5514 · Professional Fees.	0.00			
5515 · Legal Fees	691.20	3,000.00	-2,308.80	23.0%
5520 · Advertising	26.46	300.00	-273.54	8.8%
5521 · Website	0.00	120.00	-120.00	0.0%
5525 · Audit	8,250.00	8,000.00	250.00	103.1%
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	128.00	-128.00	0.0%
5535 · Printing/Reproduction	0.00	400.00	-400.00	0.0%
5540 · Membership/Sub	250.00	250.00	0.00	100.0%
5550 · Supplies	0.00	300.00	-300.00	0.0%
5555 · Liability Insurance	2,693.00	2,693.00	0.00	100.0%
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	0.00	15,000.00	-15,000.00	0.0%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	128.41	11,000.00	-10,871.59	1.2%
5644 · AmeriCorp Member	0.00	1,500.00	-1,500.00	0.0%
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	8,122.15	38,000.00	-29,877.85	21.4%
5650 · training/conf	0.00			
5955 · In Kind Project expense	0.00			
Total Expense	20,767.62	99,991.00	-79,223.38	20.8%
Net Income	45,232.38	2,009.00	43,223.38	2,251.5%

Attachment: P&L Budget vs Actual- YTD (1270 : July 2013 Financial Report)

12:31 PM
 08/29/13
 Accrual Basis

Southwest Colorado Council of Governments
P&L Budget vs. Actual 2013
 January through December 2013

200-All Hazards

	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	0.00			
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	197,333.59	237,376.00	-40,042.41	83.1%
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	197,333.59	237,376.00	-40,042.41	83.1%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	197,333.59	237,376.00	-40,042.41	83.1%
Expense				
5009 · Bookkeeper	0.00	5,000.00	-5,000.00	0.0%
5200 · All Hazard Project	177,039.06	191,282.00	-14,242.94	92.6%
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00			
5510 · Travel & Ent	0.00	1,000.00	-1,000.00	0.0%
5512 · Meeting Exp	0.00			
5514 · Professional Fees.	0.00	8,500.00	-8,500.00	0.0%
5515 · Legal Fees	0.00			
5520 · Advertising	558.80	1,000.00	-441.20	55.9%
5521 · Website	0.00			
5525 · Audit	0.00	2,388.00	-2,388.00	0.0%
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	100.00	-100.00	0.0%
5535 · Printing/Reproduction	0.00	100.00	-100.00	0.0%
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	2,216.00	27,435.00	-25,219.00	8.1%
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	0.00			
5650 · training/conf	0.00	571.00	-571.00	0.0%
5955 · In Kind Project expense	0.00			
Total Expense	179,813.86	237,376.00	-57,562.14	75.8%
Net Income	17,519.73	0.00	17,519.73	100.0%

Attachment: P&L Budget vs Actual- YTD (1270 : July 2013 Financial Report)

12:31 PM

Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

08/29/13

Accrual Basis

830-Telecom

	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	0.00			
4001 · Fiber Access (ramp) fee	0.00			
4002 · Internet Usage	0.00			
4003 · Internet Admin Fee	0.00			
4005 · E-tics	0.00			
4010 · Grant-DOLA Admin	6,859.73	29,314.00	-22,454.27	23.4%
4020 · Grant DOLA-Construction	447,829.23	1,260,840.00	-813,010.77	35.5%
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	8,336.96	57,579.00	-49,242.04	14.5%
4951 · Match-GOV Construction	1,865.56	30,000.00	-28,134.44	6.2%
4952 · Region 9-Matching Funds	4,424.50	21,465.00	-17,040.50	20.6%
4953 · Housing Matching Funds	0.00	0.00	0.00	0.0%
4955 · In Kind Project Match	206,647.49	374,203.00	-167,555.51	55.2%
4956 · Matching Funds-Other	0.00	20,000.00	-20,000.00	0.0%
Total Income	675,963.47	1,793,401.00	-1,117,437.53	37.7%
Cost of Goods Sold				
5000 · Cost of Goods Sold	0.00			
Total COGS	0.00			
Gross Profit	675,963.47	1,793,401.00	-1,117,437.53	37.7%
Expense				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	0.00			
5402 · Hardware Maint. (smart net)	0.00			
5410 · Rent	0.00			
5510 · Travel & Ent	109.40	2,005.00	-1,895.60	5.5%
5512 · Meeting Exp	0.00	548.00	-548.00	0.0%
5514 · Professional Fees.	0.00			
5515 · Legal Fees	0.00	4,196.00	-4,196.00	0.0%
5520 · Advertising	0.00	216.00	-216.00	0.0%
5521 · Website	0.00	810.00	-810.00	0.0%
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00			
5527 · Internet & software	0.00	1,026.00	-1,026.00	0.0%
5528 · Fiber Locates	0.00			
5529 · Inter-Reg. Fiber Routes- leases	0.00			
5532 · Postage	0.00	35.00	-35.00	0.0%
5535 · Printing/Reproduction	0.00	107.00	-107.00	0.0%
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	0.00			
5638 · Region 9 EDD	8,848.97	30,861.00	-22,012.03	28.7%
5639 · Infor Services-Project Mgmt	0.00	1,280.00	-1,280.00	0.0%
5640 · Consulting	3,513.30	175.00	3,338.30	2,007.6%
5641 · Regional Project Mgmt	23,666.98	22,233.00	1,433.98	106.4%
5642 · Project Engineering & Mgmt	8,520.36	85,039.00	-76,518.64	10.0%
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	619,942.51	1,260,840.00	-640,897.49	49.2%
5646 · Housing Matching Fund Expense	0.00	0.00	0.00	0.0%
5650 · training/conf	0.00			
5955 · In Kind Project expense	206,647.49	374,203.00	-167,555.51	55.2%
Total Expense	871,249.01	1,783,574.00	-912,324.99	48.8%
Net Income	-195,285.54	9,827.00	-205,112.54	-1,987.2%

Attachment: P&L Budget vs Actual- YTD (1270 : July 2013 Financial Report)

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Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

08/29/13

Accrual Basis

900-SCAN

	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	7,035.00	8,055.00	-1,020.00	87.3%
4001 · Fiber Access (ramp) fee	0.00	23,200.00	-23,200.00	0.0%
4002 · Internet Usage	0.00	66,608.00	-66,608.00	0.0%
4003 · Internet Admin Fee	0.00	5,293.00	-5,293.00	0.0%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4010 · Grant-DOLA Admin	0.00	25,000.00	-25,000.00	0.0%
4020 · Grant DOLA-Construction	0.00			
4040 · Grant-Transit	0.00			
4041 · All Hazards Grant	0.00			
4950 · Match-GOV Admin	0.00			
4951 · Match-GOV Construction	0.00			
4952 · Region 9-Matching Funds	0.00			
4953 · Housing Matching Funds	0.00			
4955 · In Kind Project Match	0.00			
4956 · Matching Funds-Other	0.00			
Total Income	15,435.00	136,556.00	-121,121.00	11.3%
Cost of Goods Sold				
5000 · Cost of Goods Sold	333.75	6,041.00	-5,707.25	5.5%
Total COGS	333.75	6,041.00	-5,707.25	5.5%
Gross Profit	15,101.25	130,515.00	-115,413.75	11.6%
Expense				
5009 · Bookkeeper	0.00			
5200 · All Hazard Project	0.00			
5401 · Software Maintenance (E-Tic)	5,600.00	8,400.00	-2,800.00	66.7%
5402 · Hardware Maint. (smart net)	0.00	36,200.00	-36,200.00	0.0%
5410 · Rent	0.00			
5510 · Travel & Ent	0.00			
5512 · Meeting Exp	0.00			
5514 · Professional Fees.	0.00			
5515 · Legal Fees	0.00			
5520 · Advertising	0.00			
5521 · Website	0.00			
5525 · Audit	0.00			
5526 · Internet Connectivity (100 Mb)	0.00	15,000.00	-15,000.00	0.0%
5527 · Internet & software	0.00			
5528 · Fiber Locates	0.00	15,000.00	-15,000.00	0.0%
5529 · Inter-Reg. Fiber Routes- leases	0.00	23,250.00	-23,250.00	0.0%
5532 · Postage	0.00			
5535 · Printing/Reproduction	0.00			
5540 · Membership/Sub	0.00			
5550 · Supplies	0.00			
5555 · Liability Insurance	0.00			
5637 · SCAN GM	3,217.66	25,000.00	-21,782.34	12.9%
5638 · Region 9 EDD	0.00			
5639 · Infor Services-Project Mgmt	0.00			
5640 · Consulting	0.00			
5641 · Regional Project Mgmt	0.00			
5642 · Project Engineering & Mgmt	0.00			
5643 · Transit	0.00			
5644 · AmeriCorp Member	0.00			
5645 · Project Construction	0.00			
5646 · Housing Matching Fund Expense	0.00			
5650 · training/conf	0.00			
5955 · In Kind Project expense	0.00			
Total Expense	8,817.66	122,850.00	-114,032.34	7.2%
Net Income	6,283.59	7,665.00	-1,381.41	82.0%

Attachment: P&L Budget vs Actual- YTD (1270 : July 2013 Financial Report)

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Southwest Colorado Council of Governments

P&L Budget vs. Actual 2013

January through December 2013

08/29/13

Accrual Basis

	TOTAL			
	Jan - Dec 13	Budget	\$ Over Budget	% of Budget
Income				
4000 · Sales	7,035.00	8,055.00	-1,020.00	87.3%
4001 · Fiber Access (ramp) fee	0.00	23,200.00	-23,200.00	0.0%
4002 · Internet Usage	0.00	66,608.00	-66,608.00	0.0%
4003 · Internet Admin Fee	0.00	5,293.00	-5,293.00	0.0%
4005 · E-tics	8,400.00	8,400.00	0.00	100.0%
4010 · Grant-DOLA Admin	6,859.73	79,314.00	-72,454.27	8.6%
4020 · Grant DOLA-Construction	447,829.23	1,260,840.00	-813,010.77	35.5%
4040 · Grant-Transit	0.00	11,000.00	-11,000.00	0.0%
4041 · All Hazards Grant	197,333.59	237,376.00	-40,042.41	83.1%
4950 · Match-GOV Admin	36,336.96	85,579.00	-49,242.04	42.5%
4951 · Match-GOV Construction	1,865.56	30,000.00	-28,134.44	6.2%
4952 · Region 9-Matching Funds	4,424.50	21,465.00	-17,040.50	20.6%
4953 · Housing Matching Funds	38,000.00	38,000.00	0.00	100.0%
4955 · In Kind Project Match	206,647.49	374,203.00	-167,555.51	55.2%
4956 · Matching Funds-Other	0.00	20,000.00	-20,000.00	0.0%
Total Income	954,732.06	2,269,333.00	-1,314,600.94	42.1%
Cost of Goods Sold				
5000 · Cost of Goods Sold	333.75	6,041.00	-5,707.25	5.5%
Total COGS	333.75	6,041.00	-5,707.25	5.5%
Gross Profit	954,398.31	2,263,292.00	-1,308,893.69	42.2%
Expense				
5009 · Bookkeeper	0.00	20,000.00	-20,000.00	0.0%
5200 · All Hazard Project	177,039.06	191,282.00	-14,242.94	92.6%
5401 · Software Maintenance (E-Tic)	5,600.00	8,400.00	-2,800.00	66.7%
5402 · Hardware Maint. (smart net)	0.00	36,200.00	-36,200.00	0.0%
5410 · Rent	0.00	300.00	-300.00	0.0%
5510 · Travel & Ent	630.73	5,005.00	-4,374.27	12.6%
5512 · Meeting Exp	85.07	2,548.00	-2,462.93	3.3%
5514 · Professional Fees.	0.00	8,500.00	-8,500.00	0.0%
5515 · Legal Fees	691.20	7,196.00	-6,504.80	9.6%
5520 · Advertising	585.26	1,516.00	-930.74	38.6%
5521 · Website	0.00	930.00	-930.00	0.0%
5525 · Audit	8,250.00	10,388.00	-2,138.00	79.4%
5526 · Internet Connectivity (100 Mb)	0.00	15,000.00	-15,000.00	0.0%
5527 · Internet & software	0.00	1,026.00	-1,026.00	0.0%
5528 · Fiber Locates	0.00	15,000.00	-15,000.00	0.0%
5529 · Inter-Reg. Fiber Routes- leases	0.00	23,250.00	-23,250.00	0.0%
5532 · Postage	0.00	263.00	-263.00	0.0%
5535 · Printing/Reproduction	0.00	607.00	-607.00	0.0%
5540 · Membership/Sub	250.00	250.00	0.00	100.0%
5550 · Supplies	0.00	300.00	-300.00	0.0%
5555 · Liability Insurance	2,693.00	2,693.00	0.00	100.0%
5637 · SCAN GM	3,217.66	25,000.00	-21,782.34	12.9%
5638 · Region 9 EDD	8,848.97	30,861.00	-22,012.03	28.7%
5639 · Infor Services-Project Mgmt	0.00	1,280.00	-1,280.00	0.0%
5640 · Consulting	5,729.30	42,610.00	-36,880.70	13.4%
5641 · Regional Project Mgmt	23,666.98	22,233.00	1,433.98	106.4%
5642 · Project Engineering & Mgmt	8,520.36	85,039.00	-76,518.64	10.0%
5643 · Transit	128.41	11,000.00	-10,871.59	1.2%
5644 · AmeriCorp Member	0.00	1,500.00	-1,500.00	0.0%
5645 · Project Construction	619,942.51	1,260,840.00	-640,897.49	49.2%
5646 · Housing Matching Fund Expense	8,122.15	38,000.00	-29,877.85	21.4%
5650 · training/conf	0.00	571.00	-571.00	0.0%
5955 · In Kind Project expense	206,647.49	374,203.00	-167,555.51	55.2%
Total Expense	1,080,648.15	2,243,791.00	-1,163,142.85	48.2%
Net Income	-126,249.84	19,501.00	-145,750.84	-647.4%

Attachment: P&L Budget vs Actual- YTD (1270 : July 2013 Financial Report)

10:03 AM

Southwest Colorado Council of Governments

Profit & Loss by Class

July 2013

08/19/13

Accrual Basis

	100-General	200-All Hazards	830-Telecom	900-SCAN	TOTAL
Income					
4010 · Grant-DOLA Admin	0.00	0.00	1,501.79	0.00	1,501.79
4020 · Grant DOLA-Construction	0.00	0.00	176,115.52	0.00	176,115.52
4041 · All Hazards Grant	0.00	11,544.70	0.00	0.00	11,544.70
4955 · In Kind Project Match	0.00	0.00	23,246.77	0.00	23,246.77
Total Income	0.00	11,544.70	200,864.08	0.00	212,408.78
Gross Profit	0.00	11,544.70	200,864.08	0.00	212,408.78
Expense					
5200 · All Hazard Project	0.00	26,063.02	0.00	0.00	26,063.02
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	700.00	700.00
5525 · Audit	2,065.00	0.00	0.00	0.00	2,065.00
5637 · SCAN GM	0.00	0.00	0.00	795.45	795.45
5640 · Consulting	0.00	0.00	1,087.80	0.00	1,087.80
5641 · Regional Project Mgmt	0.00	0.00	2,329.55	0.00	2,329.55
5642 · Project Engineering & Mgmt	0.00	0.00	1,875.00	0.00	1,875.00
5645 · Project Construction	0.00	0.00	69,740.32	0.00	69,740.32
5955 · In Kind Project expense	0.00	0.00	23,246.77	0.00	23,246.77
Total Expense	2,065.00	26,063.02	98,279.44	1,495.45	127,902.91
Net Income	-2,065.00	-14,518.32	102,584.64	-1,495.45	84,505.87

Attachment: P&L by Class- July 13 (1270 : July 2013 Financial Report)

**Southwest Colorado Council of Governments
Profit & Loss Detail**

July 2013

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Income									
4010 - Grant-DOLA Admin									
Invoice	07/31/2013	104600	DOLA	Draw 18	830-Telecom		1200 · Accounts Receivable	2,747.63	2,747.63
Invoice	07/31/2013	104601	DOLA	Draw 19	830-Telecom		1200 · Accounts Receivable	-1,245.84	1,501.79
Total 4010 · Grant-DOLA Admin								1,501.79	1,501.79
4020 - Grant DOLA-Construction									
Invoice	07/31/2013	104600	DOLA	Draw 18	830-Telecom		1200 · Accounts Receivable	1,305.38	1,305.38
Invoice	07/31/2013	104601	DOLA	Draw 19	830-Telecom		1200 · Accounts Receivable	174,810.14	176,115.52
Total 4020 · Grant DOLA-Construction								176,115.52	176,115.52
4041 - All Hazards Grant									
Invoice	07/09/2013	104578	State of Colorado	10/H!)SHS13SWR Draw 8	200-All Hazards		1200 · Accounts Receivable	11,544.70	11,544.70
Total 4041 · All Hazards Grant								11,544.70	11,544.70
4955 - In Kind Project Match									
Bill	07/24/2013		Town of Pagosa Springs.	expenses	830-Telecom		20000 · Accounts Payable	23,246.77	23,246.77
Total 4955 · In Kind Project Match								23,246.77	23,246.77
Total Income								212,408.78	212,408.78
Gross Profit								212,408.78	212,408.78
Expense									
5200 - All Hazard Project									
Bill	07/31/2013		Mobile Radio Communications	2010 Project 4 Line 1	200-All Hazards		20000 · Accounts Payable	255.00	255.00
Bill	07/31/2013		Mobile Radio Communications	2010 Project 4 Line 2	200-All Hazards		20000 · Accounts Payable	85.00	340.00
Bill	07/31/2013		Mobile Radio Communications	2010 Project 3 Line 1	200-All Hazards		20000 · Accounts Payable	405.00	745.00
Bill	07/31/2013		Lori Johnson	expenses SCBA, 4500 psi, 60 minute carbon fiber wrapped cylinder with locking coll...	200-All Hazards		20000 · Accounts Payable	913.11	1,658.11
Bill	07/31/2013		High Country Fire Equipment	Home Breacher from Skaggs	200-All Hazards		20000 · Accounts Payable	21,200.00	22,858.11
Bill	07/31/2013		Skaggs	Breaknrake	200-All Hazards		20000 · Accounts Payable	163.41	23,021.52
Bill	07/31/2013		Skaggs	Breaknrake	200-All Hazards		20000 · Accounts Payable	212.12	23,233.64
Bill	07/31/2013		Skaggs	2010 Blackhawk Bolt Master	200-All Hazards		20000 · Accounts Payable	212.12	23,445.76
Bill	07/31/2013		Skaggs	2010 Blackhawk Halagan	200-All Hazards		20000 · Accounts Payable	157.12	23,602.88
Bill	07/31/2013		Skaggs	2010 Blackhawk Gorilla Bar	200-All Hazards		20000 · Accounts Payable	150.84	23,753.72
Bill	07/31/2013		Skaggs	2010 Blackhawk Gorilla Bar	200-All Hazards		20000 · Accounts Payable	183.84	23,937.56
Bill	07/31/2013		Skaggs	2010 5.11 MultiBreacher	200-All Hazards		20000 · Accounts Payable	219.99	24,157.55

Attachment: P&L Detail- July 13 (1270 : July 2013 Financial Report)

**Southwest Colorado Council of Governments
Profit & Loss Detail**

July 2013

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Bill	07/31/2013		Skaggs	2010 Blackhawk Special Operations Entry Ram	200-All Hazards		20000 · Accounts Payable	235.70	24,393.25
Bill	07/31/2013		LA Police Gear	Tactical Flashlight from LA Police Gear	200-All Hazards		20000 · Accounts Payable	1,399.86	25,793.11
Bill	07/31/2013		Brownells, Inc	#100-007-3/1 from Police Store.com	200-All Hazards		20000 · Accounts Payable	269.91	26,063.02
Total 5200 · All Hazard Project								26,063.02	26,063.02
5401 · Software Maintenance (E-Tic)									
Bill	07/31/2013		Mid-State Consultants	Inv#1307-0073	900-SCAN		20000 · Accounts Payable	700.00	700.00
Total 5401 · Software Maintenance (E-Tic)								700.00	700.00
5525 · Audit									
Bill	07/15/2013	166	Beckstead & Co. LLC	Billing	100-General		20000 · Accounts Payable	2,065.00	2,065.00
Total 5525 · Audit								2,065.00	2,065.00
5637 · SCAN GM									
Bill	07/31/2013		Arona Enterprises	Consulting	900-SCAN		20000 · Accounts Payable	795.45	795.45
Total 5637 · SCAN GM								795.45	795.45
5640 · Consulting									
Bill	07/10/2013	038-16529	Uni-staff Services	GIS INTERN STAFFING	830-Telecom		20000 · Accounts Payable	470.40	470.40
Bill	07/31/2013		Uni-staff Services	GIS INTERN STAFFING	830-Telecom		20000 · Accounts Payable	617.40	1,087.80
Total 5640 · Consulting								1,087.80	1,087.80
5641 · Regional Project Mgmt									
Bill	07/31/2013		Arona Enterprises	Consulting	830-Telecom		20000 · Accounts Payable	2,329.55	2,329.55
Total 5641 · Regional Project Mgmt								2,329.55	2,329.55
5642 · Project Engineering & Mgmt									
Bill	07/31/2013		Dove Creek	Inv#00142	830-Telecom		20000 · Accounts Payable	340.91	340.91
Bill	07/31/2013		Dolores County	Inv#00142	830-Telecom		20000 · Accounts Payable	340.91	681.82
Bill	07/31/2013		Dolores	Inv#00142	830-Telecom		20000 · Accounts Payable	28.41	710.23
Bill	07/31/2013		Mancos	Inv#00142	830-Telecom		20000 · Accounts Payable	85.23	795.46
Bill	07/31/2013		Silverton/San Juan	Inv#00142	830-Telecom		20000 · Accounts Payable	511.36	1,306.82
Bill	07/31/2013		Durango/La Plata	Inv#00142	830-Telecom		20000 · Accounts Payable	113.64	1,420.46
Bill	07/31/2013		Bayfield	Inv#00142	830-Telecom		20000 · Accounts Payable	454.54	1,875.00
Total 5642 · Project Engineering & Mgmt								1,875.00	1,875.00
5645 · Project Construction									

Attachment: P&L Detail- July 13 (1270 : July 2013 Financial Report)

**Southwest Colorado Council of Governments
 Profit & Loss Detail**

July 2013

Type	Date	Num	Name	Memo	Class	Clr	Split	Amount	Balance
Bill	07/24/2013		Town of Pagosa Springs.	Telecom expenses	830-Telecom		20000 · Accounts Payable	69,740.32	69,740.32
Total 5645 · Project Construction								69,740.32	69,740.32
5955 - In Kind Project expense									
Bill	07/24/2013		Town of Pagosa Springs.	expenses	830-Telecom		20000 · Accounts Payable	23,246.77	23,246.77
Total 5955 · In Kind Project expense								23,246.77	23,246.77
Total Expense								127,902.91	127,902.91
Net Income								84,505.87	84,505.87

Attachment: P&L Detail- July 13 (1270 : July 2013 Financial Report)



ITEM NO. (ID # 1339)

DATE: 09/6/2013

AGENDA REQUEST

*CONSENT

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: Draft Minutes, August 2013

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- SWCCOG Meeting Minutes August 2013- DRAFT (DOCX)



~ Draft Minutes~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

<http://co.laplata.co.us>

Friday, August 2, 2013

1:30 PM

Board Room

I. Call to Order

<p>Members Present:</p> <p>Bryce Capron, Town of Dove Creek Michael Whiting, Archuleta County Jess Smith, Archuleta County Joe Kerby, La Plata County Shane Hale, City of Cortez Willy Tookey, San Juan County Dick White, City of Durango Ron LeBlanc, City of Durango Michelle Nelson, Town of Bayfield Bobby Lieb, Jr. , La Plata County Chris Le May, Town of Bayfield Ryan Mahoney, Town of Dolores Miriam Gillow-Wiles, Town of Ignacio Andrea Phillips, Town of Mancos Chris Tookey, Town of Silverton David Mitchem, Town of Pagosa Springs</p>	<p>Staff/Consultants:</p> <p>Susan Hakanson Erica Keter Dr. Rick Smith Tony Casale Laura Lewis Marchino</p> <p>Guests:</p> <p>Ken Charles, DOLA Jeff Kazinski, SW Co. Local Technology</p>
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II. Approval of Agenda

Commissioner Lieb asked that the order of the agenda be changed, to move the sustainability and dues discussion item to the top of the decision items.

II. Consent

1. June 2013 Financials

A motion was made by Willy Tookey to approve the June 2013 Financials as presented. 2nd. Shane Hale, The motion was APPROVED.

2. Minutes - June 2103

A motion was made by Willy Tookey to approve the June Minutes as presented. 2nd - Miriam Gillow-Wiles. The motion was APPROVED.

Attachment: SWCCOG Meeting Minutes August 2013- DRAFT (1339 : Draft Minutes, August 2013)

III. Decision

(1) Sustainability / Dues Spreadsheet

Staff presented the state of the SWCCOG currently, with an explanation of the status of each board priority topic. Timelines for program development in Housing, Transportation, Senior Services, Housing and Telecommunications were discussed, with project concepts in Tourism and Environmental priority areas included for information.

The staff has asked the board to give approval of working towards these 6 priority areas, with the board giving the consensus that these are the areas that the SWCCOG should continue to pursue.

The staff presented a new dues model as a two year commitment to give the SWCCOG the opportunity to grow and develop. Discussion included ensuring that the SWCCOG does not exist and continue to need money from member jurisdictions if it does not bring real and measurable benefit to the membership and region.

The board agreed that if the SWCCOG is going to grow into a fully functioning COG, the membership needs to make a commitment to either pay the funds necessary to get the organization up and operational, or let the COG project end with the conclusion of the SCAN Grant.

The board discussed the additional expense, with member jurisdictions agreeing to bring the proposed back to individual councils and commissions for approval.

A motion was made by Bobby Lieb to approve the fee schedule as presented to include the \$2000 base. 2nd - Shane Hale. The motion was APPROVED.

(2) Draft MOU Between SWCCOG and R9 for SWConnect

Motion to move forward with formal conversations with Region 9 about SWConnect, do not duplicate this conversation: Shane Hale, 2nd - Miriam Gillow-Wiles. The motion was APPROVED.

1. Telecom Project Reallocation

There was a misunderstanding in the amounts available for reallocation. Accurate number indicate roughly 25% less than what was anticipated (for certain communities).

Motion to accept staff recommendation for reallocation requests: David Mitchem, 2nd - Willy Tookey. The motion was APPROVED.
2. Draft Grant Applications

Staff requested permission to submit grant request to El Pomar Regional Council to support staffing of SWConnect. Concerns about funding after the terms of the grant.

Motion to submit: Miriam Gillow-Wiles, 2nd - Michelle Nelson. The motion was APPROVED.
3. 2013 Audit Engagement Letter

Same auditor from last 2 yrs., will remain at lower fee for next year
 Motion: to approve auditor Bobby Lieb, 2nd - Willy Tookey. The motion was APPROVED.
4. Dr. Rick Smith - dba Arona Enterprises - Contract Extension

Change date on actual contact from Dec. 30th to Dec. 31st. Need to identify where the money is coming from. To resubmit at September meeting.
5. **Selection Committee** to hire new Executive Director: Ron LeBlanc, Shane Hale, Michelle Nelson, and Michael Whiting

Motion to approve salary range of 60-70,000 plus benefits: Bobby Lieb, 2nd - Miriam Gillow-Wiles. The motion was APPROVED.

IV. Discussion
Items moved to decision -

V. Reports -

Reports - Telecommunications

1. Responsible Administrator Report

Numbers for City of Cortez do not match up with Region 9's numbers provided today-Region 9 to follow up on those reports.
2. General Manager's Monthly Update

Reports - SWCCOG Priorities

3. Transit Council RFP and Project

Motion to direct staff to move forward to reply to Transit Voucher RFP, Miriam Gillow-Wiles, 2nd - Michael Whiting. The motion was approved.

4. Report – Regional Housing/SWConnect

VI. Adjournment



ITEM NO. (ID # 1325)

DATE: 09/6/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: Data Safe Services Inc.

BACKGROUND:

Dr. Rick Smith will present DataSafe Services to the board for consideration.

FISCAL IMPACT:

RECOMMENDED ACTION:

The recommend action is to direct staff to develop a contract for services with DataSafe and bring that contract back to the board for action on the October 2013 agenda.

ATTACHMENTS:

- SWCCOG quote (PDF)



Main:

5.1.a

Fax:

Email: drricksmith@datasafesrv.com

Web: www.datasafesrv.com

We have prepared a quote for you
SWCCOG
Quote #000029

Attachment: SWCCOG quote (1325 : Data Safe Services Inc.)



Main: 9 5.1.a
Fax:
Email: drricksmith@datasafesrv.c
Web: www.datasafesrv.c

Quotation

Attention: Susan Hakanson
c/o LaPlata County Durango,
Colorado
susan.hakanson@co.laplata.co.us

Quote ID: 000029
Date: Tuesday, August 27, 2013
Expires: Tuesday, September 24, 2013

RE: SWCCOG

Dear Susan,

Thank you for the opportunity to provide secure File Storage to the Southwest Colorado Council of Governments (SWCCOG). You will notice there are two options available in secure storage.

Data stored at our site is behind a firewall. All clients are isolated from each other with a separate secure access point. This is reflected in Option "B". However, some clients request that their data be housed behind an additional firewall that also includes isolated server and storage. Option "A" reflects that level of data isolation.

Thank You for meeting with me and the opportunity to visit about cloud storage.

Dr. Rick Smith
Partner
Data Safe Services

Attachment: SWCCOG quote (1325 : Data Safe Services Inc.)



Main: 9 5.1.a
 Fax:
 Email: drricksmith@datasafesrv.com
 Web: www.datasafesrv.com

Prepared For:

Prepared By

Susan Hakanson
 c/o LaPlata County
 Durango, Colorado
 susan.hakanson@co.laplata.co.us

Dr. Rick Smith
 Phone: 970-749-2229
 Email: drricksmith@datasafesrv.com

Quote ID: 000029
Date: Tuesday, August 27, 2013
Expires: Tuesday, September 24, 2013

Option "A"

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
FTP Server with 25 GB Ram	\$33.62	\$0.00	1	\$33.62	\$0.00
Installation and set up Option A	\$0.00	\$715.00	1	\$0.00	\$715.00
500 GB Storage	\$250.00	\$0.00	1	\$250.00	\$0.00
Transport Fee	\$200.00	\$0.00	1	\$200.00	\$0.00
Firewall	\$150.00	\$0.00	1	\$150.00	\$0.00

Option "A" Recurring Fee \$633.62

Option "A" Set-Up Fee \$715.00

Option "B"

***Option B**

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
Installation and set up Option B	\$0.00	\$200.00	1	\$0.00	\$200.00
FTP Server with 25 GB Ram	\$33.62	\$0.00	1	\$33.62	\$0.00
500 GB Storage	\$250.00	\$0.00	1	\$250.00	\$0.00
Transport Fee	\$200.00	\$0.00	1	\$200.00	\$0.00

*Option "B" Recurring Fee \$483.62

*Option "B" Set-Up Fee \$200.00

Attachment: SWCCOG quote (1325 : Data Safe Services Inc.)



Main: 9 **5.1.a**
 Fax:
 Email: drricksmith@datasafesrv.c
 Web: www.datasafesrv.c

Software

Description	Price	Qty	Ext. Price
Windows Server 2008 License, Included with hardware cost, included in all options	\$0.00	1	\$0.0
Software Subtotal			\$0.0

MSA

Description	Price	Qty	Ext. Price
Net 15 Days, term of agreement is for 36 months, First month of service billed at signing, subsequent billing on the 25th of month, payment is due by the 10th of the following month. (quarterly billing is available)	\$0.00		\$0.0
MSA Subtotal			\$0.0

Quote Summary

Recurring Expenses

Description	Amount
Option "A"	\$633.6

Recurring Expenses

Description	Amount
Option "B"	\$483.6

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature _____

Date _____

Attachment: SWCCOG quote (1325 : Data Safe Services Inc.)



ITEM NO. (ID # 1322)

DATE: 09/6/2013

AGENDA REQUEST

*DISCUSSION ITEMS

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Intergovernmental Agreement

SUBJECT: Draft IGA for SWCCOG Jurisdictions

BACKGROUND:**FISCAL IMPACT:****RECOMMENDED ACTION:**

The Recommended Action is to accept the IGA Draft Revision on first reading (as amended) and return for approval on the SWCCOG Board Agenda in October of 2013.

MEETING NARATIVE:**REVIEWED BY:****ATTACHMENTS:**

- Draft IGA Revision (DOC)

**INTERGOVERNMENTAL AGREEMENT
FOR
THE SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS**

THIS AGREEMENT, effective this ___ day of _____, 20___ by and among the following local governments*:

1. Archuleta County
2. Dolores County
3. La Plata County
4. San Juan County
5. City of Cortez
6. City of Durango
7. Town of Bayfield
8. Town of Dolores
9. Town of Dove Creek
10. Town of Ignacio
11. Town of Mancos
12. Town of Pagosa Springs
13. Town of Rico
14. Town of Silverton
15. Southern Ute Indian Tribe**
16. Ute Mountain Ute Indian Tribe**

*Only those local governments that have returned an executed Certificate of Participation or official letter attached will be considered a part to the Agreement.

** As sovereign nations, it is contemplated that the two Tribes will be ad hoc members to the extent of their interest in participating.

WHEREAS, the parties to this Agreement which are political subdivisions of the State of Colorado have the authority pursuant to Article XIV, Section 18 of the Colorado Constitution and Section 29-1-201, et. seq., Colorado Revised Statutes, to enter into intergovernmental agreements for the purpose of providing any service or performing any function which they can perform individually; and

WHEREAS, the parties to this Agreement which are Indian tribes are authorized to provide services, operate programs, and enter into agreements pursuant to their Constitutions adopted and approved pursuant to the Indian Reorganization Act; and

WHEREAS, the parties to this agreement desire to work with the Colorado Department of Local Affairs with respect to issues of substantial regional interest; and

WHEREAS, the parties to this agreement recognize the value of having a single organization that represents the common interests of governmental entities in Southwestern Colorado in a manner that facilitates the availability of new, additional funding that would not otherwise be available, or furthers an opportunity to obtain new efficiencies where the consensus is that such an initiative would be mutually beneficial;

NOW THEREFORE BE IT RESOLVED with this agreement, under the authority provided within Article XIV Sec. 18 of the State Constitution and Title 29, Article 1, Part 2, the aforementioned local governments create and establish an intergovernmental authority hereby named the Southwest Colorado Council of Governments which shall be an independent political subdivision of the state created for the following purposes:, the parties hereby mutually agree as follows:

1. The parties to this agreement may each appointment one representative and one alternate of their choice to the SWCCOG to serve for two year terms.

2. Responsibilities of the SWCCOG. The SWCCOG shall:
 - Serve as a forum for local governments to identify regional issues and opportunities, develop strategies, and make recommendations to local governments on activities that will have substantial area-wide benefits
 - Identify and prioritize regional issues to explore
 - Reduce duplication of services and gain new organizational efficiencies
 - Have the ability to apply for funding, not otherwise available to individual governments
 - Seek unified voice on regional issues
 - Provide a more consolidated system to provide oversight of various regional programs that are essentially government funded (or partially) for regional public services that are delivered by non-profit organizations.
 - Incorporate the needs and recommendations of the SWCCOG, suggesting updates and amendments as necessary.

3. Terms of Officers. The SWCCOG shall also be responsible for electing a Chair and Vice-Chair and Treasurer to the SWCCOG for a term of one year. Once elected Chair, this person will be considered to represent regional interests and will only be able to vote in SWCCOG meetings in the event of a tie. The governmental entity that appointed the person named Chair will be able to appoint an additional voting member to the SWCCOG. There are no term limits for the Chair position.

4. Quorum. The Quorum for the SWCCOG shall be a majority of the participating members. In the event of less than a quorum, decisions may be ratified through email ballots signed and returned by enough of the Commission members to constitute a quorum.

5. Contracting. SWCCOG may, with the consent of the parties to this Agreement, contract the services of other eligible individuals or entities to carry out all or any portions of the responsibilities assumed by the SWCCOG under this Agreement.

6. Distribution of state or federal funds. The SWCCOG may, through contracts or Memoranda of Agreement, receive and expend state, tribal or federal funds designated for regional projects.

7. Term of Agreement. This Agreement shall remain in full force and effect for so long as the parties to this Agreement consider necessary. Any party to this Agreement may, however, terminate its participation in this Agreement **six** months after providing written notice of such termination to the other parties of this Agreement. This Agreement may be terminated at any time by agreement of all parties to this Agreement unless a grant contract is in effect. In this case, the applicable grantors must approve such termination and arrangements for completing the project.

8. Modifications and Changes. The terms of this Agreement may be modified at any time by **Agreement** of **all** parties to this Agreement.

9. IN WITNESS HEREOF, the parties hereto have executed this Agreement, effective as of the day first written above as evidenced by attached certification designating the local jurisdiction's representative to the SWCCOG and certified by the appropriate authorized official.



ITEM NO. (ID # 1336)

DATE: 09/6/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Susan Hakanson,**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** SWCCOG Contract**SUBJECT:** Dr. Rick Smith - dba Arona Enterprises - Contract Extension**BACKGROUND:**

Dr. Rick Smith, dba Arona Enterprises, has been under contract as the GM for the SCAN project. Dr. Rick's current extension will expire on September 30, 2013. The SCAN project construction is underway across the region, and is slated to be complete in November of 2013. Staff requests that Dr. Smith remain in the role of GM until such time as the project is complete or no later than December 31, 2013.

Staff was asked to present the financial documentation that reflects where the funds will be taken from to pay for Dr. Ricks contract through 2013. Line item #5642 show an amount of \$76,518.64. The amount for Dr. Rick for September has not yet been removed from this line item (\$5000.00). Also not reflected in this line item is the \$1433.98 in line item #5641 that has over spent in this line item - and will be accounted for in the end of the year report. This leaves 70,084.66 for project management and engineering. This money had been originally allocated to MidStates Consulting for their work, and as MidStates is no longer being called on for the management of the project, Susan has requested that this line item be utilized to complete Dr. Ricks time as project manager. Any further information or recommendations will come from R9 EDD as fiscal agent.

FISCAL IMPACT:**RECOMMENDED ACTION:**

The recommended action is to approve a contract extension with Dr. Rick Smith (dba Arona Enterprises) from September 30, 2013 through December 31 2013.

ATTACHMENTS:

- Dr. Rick Smith Contract Extension 9-3-13 (DOCX)
- GM Contract - Arona Enterprises - signed (PDF)
- Dr. RSmith Contract Amendment signed 2-13(PDF)
- Dr. RSmith Contract Extension signed - 1-13 (PDF)



Contract for Service Between
Southwest Colorado Council of Governments
and
Dr. Rick Smith dba Arona Enterprises

Contract Extension

The current contract expiring on September 30, 2013 can be extended by mutual written agreement. The term is hereby extended to December 30, 2013 under the same scope of work, terms and conditions.

X

Dr. Rick Smith,
 Arona Enterprises

X

Bryce Capron
 Board Chair, SWCCOG

Attachment: Dr. Rick Smith Contract Extension 9-3-13 (1336 : Dr. Rick Smith - dba Arona Enterprises - Contract Extension)

**Independent Contractor Agreement Between
The Southwest Colorado Council of Governments And Arona Enterprises**

This contract is entered into on January 20, 2012 (the "effective date"), between the Southwest Colorado Council of Governments ("SWCCOG"), a political subdivision of the State of Colorado, whose address is 295A Girard St. Durango CO 81303, and Arona Enterprises ("Arona"), a limited liability company, whose address is 1067 N. Cedar Dr. Bayfield, CO 81122.

Purpose

The purpose of this contract is to describe the independent contractor agreement by which Arona will perform general manager services for the SWCCOG's SCAN project.

Term and Conditions

The term for this contract is 6 months, commencing January 20, 2012 and ending July 19, 2012. It may be extended at any time by mutual written consent.

Additional Documentation

Arona shall complete within 15 days of the effective date of this contract the documentation enumerated in the request for proposals regarding: a) certification of compliance with prohibition of employ or contract of illegal aliens, b) proof of carrying professional liability insurance, c) provision of worker's compensation and d) a W9 form. Arona's Federal employer I.D. number or social security number is as follows: 45-4079649. Arona shall maintain professional liability insurance and worker's compensation insurance and all required business licenses during the length of the contract.

Consideration

For performance of services set forth in Attachment A, SWCCOG will pay Arona \$7,000 per month for each of the full months that services are provided under this contract. The payment is the full compensation to Arona which shall bear all expenses incurred to accomplish the scope of work including any travel expenses, except that the SWCCOG may at its sole discretion cover authorized travel expenses when Arona is asked by the Responsible Administrator to represent the SCAN project outside the southwest Colorado region. Payments for January and July shall be pro-rated based on the proportion of the month covered by the contract term.

Submission of a monthly payment request shall be accompanied by an Arona monthly progress report for the previous month summarizing activities & accomplishments and total hours of activity with an estimate of hours of activity associated with each major section of the description of work.

Any revenues developed from telecommunication services provided by the SCAN project and its partners or any of the contractor's activity covered by the description of the work shall be solely owned by SWCCOG and shall be used as it solely determines.

Payments shall be made from SWCCOG to Arona within 30 days of receiving a monthly invoice.

The total amount of funds to be paid to Arona under this contract for services and authorized expenses will not exceed \$55,000, unless otherwise agreed in writing.

Compensation shall be paid in the trade or business name of Arona. Arona shall be solely responsible for any payroll, withholding, or other taxes, and any of its insurance requirements. THE PARTIES HERETO UNDERSTAND THAT ARONA IS NOT ENTITLED TO WORKER'S COMPENSATION BENEFITS OR UNEMPLOYMENT COMPENSATION BENEFITS AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONEYS EARNED PURSUANT TO THIS AGREEMENT.

Initials: 

Description of Work

Please see Attachment A for a detailed scope of work.

Independent Contractor/ Not An Employee

It is understood through this contract that Arona is contracting with SWCCOG to provide specific services and this contract should in no way be interpreted that Arona is an employee of the SWCCOG.

Arona shall perform said services in its own way in the pursuit of its independent calling and not as an employee of SWCCOG, and shall be solely responsible for the means and methods and the proper performance of the services in compliance with the terms, requirements, and specifications of this Agreement. Contractor and any persons employed or retained by Contractor for the performance of services hereunder shall be independent contractors and not employees or agents of the SWCCOG. Arona shall not be under the control of SWCCOG or its employees as to the means or manner by which such result is to be accomplished. It shall be a condition of this Agreement that Arona shall be responsible for meeting the program expectations of SWCCOG, and the terms, requirements, and specifications established herein, in the performance of services hereunder to the satisfaction of the SWCCOG.

Arona shall have no claim against the SWCCOG hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind. Arona shall be solely responsible for meeting all applicable withholding, tax, and insurance requirements.

Ownership of Work Product

SWCCOG shall be the owner of information gathered and developed during the SCAN project. Subsequent use of such information by Arona shall require the advance written approval of the SWCCOG.

In the event of termination, all finished and unfinished work product(s) prepared by Arona pursuant to this Agreement shall become the sole property of the SWCCOG, provided Arona is compensated in accordance with this Agreement for all work performed in accordance with this Agreement up to the effective date of termination. Arona shall not be liable with respect to the SWCCOG'S subsequent use of any incomplete work product, provided Arona has notified the SWCCOG in writing of the incomplete status of such work product.

Equal Employment Opportunity

- A. Arona will not discriminate against any employee or applicant for employment on the basis of race, color, national origin, ancestry, age, sex (gender), religion, creed, or physical or mental disability. Arona may adhere to lawful equal opportunity guidelines in selecting employees, provided that no person is illegally discriminated against on any of the preceding bases. This provision shall govern, but shall not be limited to, recruitment, employment, promotion, demotion, and transfer, and advertising therefor; layoff or termination; rates of pay or other compensation; and selection for training, including apprenticeship. Arona shall post, in all places conspicuous to employees and applicants for employment, notices provided by the State of Colorado setting forth the provisions of this nondiscrimination clause.
- B. All solicitations and advertisements for employees placed by or on behalf of Arona, shall state that Arona is an equal opportunity employer.

Initials: T. J. ORZ

- C. Arona shall cause the foregoing provisions to be inserted in all subcontracts for any work contemplated by this Agreement or deemed necessary by Arona, so that such provisions are binding upon each sub-Consultant.
- D. Arona shall keep such records and submit such reports concerning the racial and ethnic origin of employees and of applicants for employment as the U.S., the State of Colorado, the SWCCOG, or their respective agencies may require.
- E. Arona shall comply with such rules, regulations and guidelines as the United States, the State of Colorado, the SWCCOG, or their respective agencies may issue to implement these requirements.

Records

Arona shall maintain records that indicate the date, time, and nature of the services rendered. Arona shall make available for inspection by the SWCCOG all records, books of account, memoranda, and other documents pertaining to the SWCCOG upon reasonable request. SWCCOG, or a duly authorized representative from SWCCOG shall until three (3) years after final payment under this contract agreement have access to and the right to examine any of Arona's directly pertinent books, documents, papers, or other records involving transactions related to this contract agreement. Additionally, pursuant to Section 6 of the SWCCOG procurement policy:

6.11.1 Audit of Cost or Pricing Data. The SWCCOG may, at reasonable times and places, audit the books and records of any contractor who has submitted all cost or pricing data pursuant to the Policy to the extent that such books, documents, papers, and records are relevant to such cost or pricing data. Any person who receives a contract, change order, or contract modification for which cost or pricing data is required, shall maintain such books, documents, papers, and records that are pertinent to such cost or pricing data for three (3) years from the date of final payment under the contract.

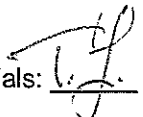

6.11.2 Audit of Contractor. The SWCCOG shall be entitled to audit the books and records of any contractor or subcontractor at any tier under any negotiated contract or subcontract other than a firm fixed-price contract to the extent that such books, documents, papers and records are relevant to the performance of such contract or subcontract. Such books and records shall be maintained by the contractor for a period of three (3) years from the date of final payment under the prime contract and by the subcontractor for a period of three (3) years from the date of final payment under the subcontract.

6.11.3 Contractor Records. If a contract is being funded in whole or in part by assistance from a federal agency, then the contractor or subcontractor at any tier are required to maintain for three (3) years from the date of the final payment, or as required by the grantor, all books, documents, papers, and records pertinent to the contract; and to provide to the SWCCOG, the federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives access to such books, documents, papers, and records for the purposes of examining, auditing, and copying them.

Insurance

Professional Liability Insurance: Arona shall maintain professional liability insurance for itself and its employees in an amount no less than One Million Dollars (\$1,000,000) throughout the term of this Agreement. Such insurance shall provide that the SWCCOG be notified no less than 45 days in advance in the event of cancellation.

Worker's Compensation: Arona shall secure, maintain and provide verification of all necessary Worker's Compensation insurance as may be required by law to provide coverage for Arona's employees hereunder.

Initials:  

Conflict of Interest

Arona warrants that it presently has no interest and shall not acquire any interest – direct or indirect – which would conflict in any manner or degree with the performance of services required under this Agreement.

Arona shall disclose any potential conflicts of interest with the SCAN project regarding other employment, contracts or representation related to telecommunications. The SWCCOG board may immediately terminate this contract if it determines that there is a conflict of interest with the project.

The parties acknowledge that Dr. Rick Smith, co-owner of Arona is currently serving as a non-compensated Board Member of the EAGLE-Net Alliance, a Colorado intergovernmental entity (EAGLE-Net) and may continue in that capacity, recusing himself from any discussions or decisions involving the SCAN project. Any other engagement directly with EAGLE-Net as an employee, contractor, consultant or advisor that involves financial compensation shall be prohibited. Notwithstanding this prohibition, Arona may provide services directly to the SCAN project which may also benefit EAGLE-Net and which may be subject to a contract between the SCAN project and EAGLE-Net.

Agreement not to Compete

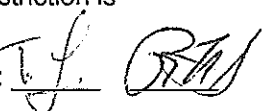
a. Prohibited Actions. During the applicable time period specified in sub-paragraph c. below, Arona (meaning herewith Arona as a business, its officers and employees) will not compete with the SCAN project, which means Arona will not: (i) convert for personal benefit any business opportunity Arona knows or has reason to know the SCAN project is pursuing or would be interested in pursuing; (ii) become associated (directly or indirectly) with any of the SCAN project's Competitors; or (iii) for Arona's own benefit, or for the benefit of any of the SCAN project's Competitors or any other person or business, solicit or accept any business from any of the SCAN project's Existing or Prospective Customers.

b. Definitions. The SCAN project's "Competitors" include any business whose services or products compete with or are substantially similar to the SCAN project's services or products and that operates an office that does business or solicits customers within the noncompete area specified in sub-paragraph d. below anytime during the 2 years immediately preceding the termination of this Contract with the SCAN project without being granted a release by the SCAN project for that specific competition. "Becoming associated with" includes, without limitation, performing any service for, receiving any compensation from or holding any ownership interest in any of the SCAN project's Competitors, or having any such obligation or right. The SCAN project's "Existing Customers" are all people and businesses with which the SCAN project does any business or provides any products or services while Arona is contracted with the SCAN project. The SCAN project's "Prospective Customers" are all people and businesses the SCAN project has identified for itself and that are known or reasonably should be known to Arona as being sufficiently likely to use the SCAN project's services or products to warrant marketing efforts by the SCAN project within six months before or after the termination of this agreement with the SCAN project.

c. Period During which Arona Will Not Compete. The term of Arona's agreement not to compete will begin on the effective date of this Agreement, will be in force during this agreement with the SCAN project and will end 6 months after the termination of Arona's agreement with the SCAN project. If Arona violates this agreement not to compete, however, the term will automatically extend during all such competition and will not run again until after Arona stops competing with the SCAN project, so the SCAN project is free from competition from Arona for the full period stated above.

d. Area in which Arona Will Not Compete. The area within which Arona will not compete with the SCAN project as stated above is any location that is within the state of Colorado.

e. Acknowledgments. Arona acknowledges that the term of this Agreement Not to Compete is a minimum period of time, that the prohibited actions are reasonably limited, and that the area of restriction is reasonable and necessary to protect the SCAN project.

Initials: 

Confidentiality

Any confidential information provided to or developed by Arona in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by Arona without the prior written approval of the SWCCOG. Arona acknowledges that during the engagement, it will have access to and become acquainted with various information, records and specifications owned or licensed by the SWCCOG and/or used by the SWCCOG in connection with the operation of its affairs, including, without limitation, the SWCCOG's business, processes, methods, lists, accounts and procedures. Arona agrees that it will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of its engagement with the SWCCOG. All files, records, documents, blueprints, specifications, information, letters, notes, lists, notebooks, and similar items relating to the business of the SWCCOG, whether prepared by Arona or otherwise coming into its possession, shall remain the exclusive property of the SWCCOG. Arona shall not retain any copies of the foregoing without the SWCCOG's prior written permission. Upon the expiration or earlier termination of this Agreement, or whenever requested by the SWCCOG, Arona shall immediately deliver to the SWCCOG all such files, records, documents, specifications, information, and other items in its possession or under its control. Arona further agrees that it will not disclose its retention as an independent contractor or the terms of this Agreement to any person without the prior written consent of the SWCCOG and shall at all times preserve the confidential nature of its relationship to the SWCCOG and of the services hereunder.

Arona shall execute and comply with additional non-disclosure agreements as necessary to implement the SCAN project and as requested by the SWCCOG board.

Indemnification and Release

Arona agrees to indemnify and hold harmless the SWCCOG, and its officers and its employees, from and against any and all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage, which arise out of or are in any manner connected with the services to be provided under this Agreement, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, or other fault of Arona, any subcontractor of Arona, or any officer, employee, or agent of Arona .

Arona waives and releases the SWCCOG, and its officers and its employees, from any and all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage which Contractor may suffer and which arise out of or are in any manner connected with the services to be provided under this Agreement.

Termination

Either party may terminate this Agreement, without cause, upon providing 30 days written notice to terminate the contract.

In addition, SWCCOG, may immediately terminate this contract pursuant to paragraph 6.9 of its Procurement Policy if Arona:

- (1) Fails to begin the work within the time specified in the Contract;
- (2) Fails to perform the work with sufficient workers and equipment or with sufficient materials to assure the prompt completion of said work;
- (3) Fails to perform the work in accordance with contract requirements or refuses to remove and replace rejected materials or unacceptable work;

Initials: T.Y. R.S.

- (4) Discontinues the work;
- (5) Fails to resume work which has been discontinued within a reasonable time after notice to do so;
- (6) Becomes insolvent or is declared bankrupt or commits any act of bankruptcy or insolvency;
- (7) Allows any final judgment to remain unsatisfied for a period of ten (10) days;
- (8) Fails to comply with contract requirements regarding minimum wage payments;
- (9) Is a party to fraud; or,
- (10) For any other cause whatsoever, fails to carry on the work in an acceptable manner.

Additionally, SWCCOG may immediately terminate this contract if it determines that there is a conflict of interest with the project.

SWCCOG's approval of any services or any payment hereunder shall not in any way relieve Contractor of the responsibility for the accuracy and completeness of the services, or for compliance with the terms, requirements, and specifications applicable thereto; and no such approval shall constitute a waiver of any rights of SWCCOG under this Agreement, or of any cause of action arising out of or in any way connected with this Agreement.

Miscellaneous

SWCCOG shall receive and securely maintain personal data on its contractors necessary for the purposes of administration and reporting. The data will be held for one year beyond the duration of this contract to answer any required and appropriate question relating to you as contractor.

Arona, at all times, agrees to observe all applicable Federal and State Laws, SWCCOG rules and regulations issued pursuant thereto, which in any manner affect or govern the services contemplated under this Agreement.

Arona shall advise SWCCOG of any duties or responsibilities on this contract sub-contracted to other parties and shall remain responsible for the quality, timeliness and completeness of all contract duties. Notwithstanding, no portion of this contract shall be subcontracted without SWCCOG prior written approval. Arona shall be solely responsible for the compensation, insurance, taxes, withholding, and all clerical detail pertaining to such assistance.

Arona and any of its officers, employees or contractors do not have the authority to obligate the SWCCOG to contracts or expenditures.

This Agreement may be amended only by the mutual written agreement of the parties.

This Agreement shall not be assigned by either party without the written consent of the other party.

This Agreement contains all agreements, understandings, and arrangements between the parties, and no other such agreements, understandings, and arrangements exist.

This Agreement shall be governed by the laws of the State of Colorado and applicable federal law. Nothing in this Agreement shall be construed as a waiver of SWCCOG's governmental immunity.

In the event this contract is litigated, all litigation expenses, collections fees, witness fees, court costs and attorney fees shall be paid by the non-prevailing party.

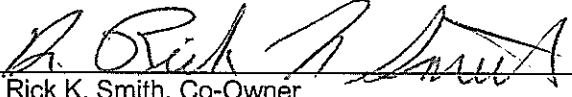
If any provision of this Agreement, or any portion thereof, is held to be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

Initials: T.J. R.S.

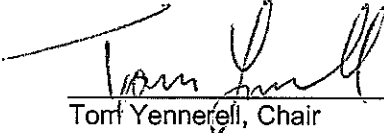
Acknowledgment

All parties hereby acknowledge and accept the terms and conditions of the above contract and acknowledge receipt of a copy by evidence of their signatures found below.

Approved for Arona Enterprises by

Dr. Rick K. Smith, Co-Owner  1-20-12
Date

Approved for the Southwest Colorado Council of Governments by

Toni Yennerell, Chair  1/20/12
Date

Initials: TJ RS

Attachment: GM Contract - Arona Enterprises - signed (1336 : Dr. Rick Smith - dba Arona Enterprises - Contract Extension)

Attachment A

Description of WorkSummary Description of Duties and Responsibilities

The General Manager for the SCAN project is directly responsible to the SWCCOG Board of Directors and the Responsible Administrator of the SCAN project unless otherwise directed by the SWCCOG Board of Directors. The position is responsible for the day to day operation of the network and business management, including financial management and cost benefit analysis. The duties include contract administration and compliance; supervision of network management; business development; customer sales and service.

The General Manager's duties and responsibilities include:

A. Central Point of Contact for SCAN.

1. Participate in meetings with the SWCCOG Board of Directors and Telecommunications Committee and community partners.
2. Originate and participate in meetings with potential community anchor institution customers.
3. Serve as point of contact for all interested vendors. Establish, build and manage regional broadband provider relationships in coordination with the Responsible Administrator and Project Consultant.
4. Serve as an advocate for the SCAN to public and private organizations throughout the region and the state.
5. Function as the SCAN media representative to develop public information designed to attract more community anchor institution and excess capacity customers and to portray the project in the most positive light possible in the region, the state, and across the country. Assist in community outreach efforts to improve public understanding, support and use of the resources of the SCAN project for maximum community benefit.
6. Work in cooperation with Mid-State Consultants (MSC) and Responsible Administrator to develop and evaluate network administration and management options.
7. Function as an arbiter of disputes between the multiple SCAN entities and bring all unresolved disputes to the SWCCOG Board.

B. Business Development

1. Maintain and enhance the SCAN Business Plan and those of its partners.
2. Provide customer service/sales representation for potential SCAN purchasing consortium members and for vendors to market excess network capacity.
3. Research and develop new products & services appropriate to SCAN such as cell towers or a regional Information Technology Support Services for the SWCCOG and SCAN network members.
4. Work in cooperation with Mid-State Consultants (MSC) and Responsible Administrator to develop income & expense pro-forma financial projections.
5. Perform financial analysis on contracts and other aspects of the regional SCAN project and conduct cost benefit analysis of individual projects as well as regional network management.
6. Develop and manage business account information.

C. Contract Coordination

1. Supervise the oversight and compliance of contracts with vendors.
2. Coordinate with the Project Engineers, Mid-State Consultants (MSC) and Responsible Administrator on contract negotiations and monitor compliance with the contracts going forward by tracking and fulfilling the various contracts; working with attorneys; checking terms and conditions; coordinating with local community representatives, consultants, vendors; and

Initials: TJ RS

following up for contract compliance with all reporting requirements incorporated in leases, contracts, and other agreements.

3. Track all leases, contract and other agreement expiration and renewal requirements and negotiate renewal of such so as to benefit the SCAN and ensure uninterrupted service.
4. Create and maintain documentation for tracking contracts to produce management information and reports.

D. Marketing

1. Oversee SCAN project Media/Public Information services about the project and its impacts in order to obtain more clients and put the project in a positive light. Provide community development presentations on products and services to public sector administrators, IT Directors and elected and non-elected officials. Distribute, present and educate services related information.
2. Work directly with community anchor institutions to assess their needs and opportunities.
3. Identify potential uses and users of available excess capacity and market excess capacity to those users.
4. Help private provider users of excess capacity market to customers so as to increase sale of excess capacity.
5. Plan and coordinate for the fulfillment of local launch activities.
6. Establish opportunity forecasting by geographic region, plant/market availability and service availability. Develop forecasts by quarter, by launch area, and by provider opportunities through completion of the grant time frame.

E. General Manager responsibilities

1. Evaluate the SCAN's effectiveness towards achieving its goals and report to the SWCCOG Board.
2. Recommend policies and procedures to the SWCCOG Board.
3. Exercise all responsibilities within the guidelines and constraints of SWCCOG policy.
4. Identify and evaluate opportunities for expansion or contraction of the SCAN.
5. Develop income and expense projections and budgets.
6. Manage the SCAN budget to include financial analysis on contracts and other aspects of the regional network as well as conducting cost benefit analysis of individual projects and regional network management.

F. Operations and Maintenance oversight Responsibilities

1. Oversee all operations and management tasks required to meet the SCAN objectives and to comply with all leases, contracts, and other agreements associated with the SCAN. Maintain project schedule via CRM update and management.
2. Coordinate requests for broadband access to points of peering and / or interconnects and manage requests for services.
3. Identify access to local provider/ carrier infrastructure and between connections within local loops of local providers / carriers and other service entities.
4. Oversee or perform regular audits to identify operations and maintenance areas of improvement.
5. Assist in the assessment and measurement of the effectiveness of broadband provider partners and customer development, as well as assessing community satisfaction.
6. Identify needs for broadband applications and services working with internal and external research, development and public sector collaborations statewide.
7. Manage operations and maintenance contingency funds as per the guidelines of the SWCCOG.
8. Function as the highest level of escalation for resolution of operations & maintenance issues.

Initials: 

9. Oversee the provision of Network Management and user support.

G. Other duties

1. The General Manager may also have other duties and responsibilities assigned as necessary by either the SWWCOG Board or the Responsible Administrator for the successful operation of the SCAN project.

G:\Projects\Beanpole II\Bidding and Contracting\GMcontract-revised v3.docx

Initials: RS GRAS


Attachment: GM Contract - Arona Enterprises - signed (1336 : Dr. Rick Smith - dba Arona Enterprises - Contract Extension)

**Contract for Services Between
Southwest Colorado Council of Governments
And Dr Rick Smith dba Arona Enterprises**

Contract Amendment

The current contract expiring on January 31, 2013 was extended by mutual written agreement and a vote of the SWCCOG board in January of 2013. The term was extended to September 30, 2013 under the same scope of work, terms and conditions.

In addition to the scope of work designed in the original contract, Dr. Rick Smith of Arona Enterprises agrees to additional duties under the DoLA EIAF Grant to assist in design function of the SCAN network.


 _____ 2/15/2013
 Dr. Rick Smith, Arona Enterprises Date

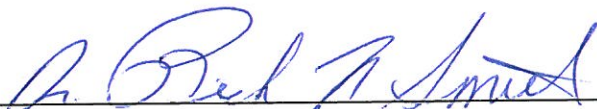


 _____ 2/15/2013
 Susan Hakanson, Director, SWCCOG Date

Attachment: Dr. RSmith Contract Amendment signed 2-13 (1336 : Dr. Rick Smith - dba Arona Enterprises - Contract Extension)

**Contract for Services Between
Southwest Colorado Council of Governments
And Dr Rick Smith dba Arona Enterprises**

Contract Extension

The current contract expiring on January 31, 2013 can be extended by mutual written agreement. The term is hereby extended to September 30, 2013 under the same scope of work, terms and conditions.

 _____	1-4-2013
Dr. Rick Smith, Arona Enterprises	Date
 _____	1-4-13
Bryce Capron, Chair, SWCCOG	Date

Attachment: Dr. RSmith Contract Extension signed - 1-13 (1336 : Dr. Rick Smith - dba Arona Enterprises - Contract Extension)



ITEM NO. (ID # 1334)

DATE: 09/6/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: CIRSA Insurance Quote 2014

BACKGROUND:

Please see the quote for the 2014 CIRSA insurance coverage. They have submitted a bid of \$2,203 for the property and casualty insurance for 2014. In 2013, the SWCCOG CIRSA insurance cost was \$2,693.00. The cost is based mainly on total operating budget and real property, with consideration of number of board and staff covered.

CIRSA asks for a formal acceptance the preliminary quotation by October 1. Changes to the policy and related quotes can be negotiated through December 1. Staff will follow-up with CIRSA to discuss potential SWCCOG staffing changes or related insurance needs.

FISCAL IMPACT:**RECOMMENDED ACTION:**

The recommended action is to accept the CIRSA Insurance Quote for 2014, and direct staff to move forward to secure insurance for the 2014 fiscal year.

ATTACHMENTS:

- CIRSA Quote 2014 (PDF)



Timothy A. Greer Executive Director

PROVIDING
RISK
MANAGEMENT
SOLUTIONS

August 30, 2013

Laura Lewis Marchino, Administrator
Southwest Colorado Council of Governments
c/o Region 9 Economic Dev. District
295A Girard St.
Durango, CO 81303

RE: 2014 Property/Casualty Preliminary Contribution Quotation

Dear Laura:

Enclosed is the preliminary quotation for your 2014 contribution to the CIRSA Property/Casualty Pool.

CIRSA recognizes the tough economic times facing our members. In response, we continue to look for new ways to lower your entity's cost of risk. For the 2014 Renewal, we have taken the following steps:

- Loss control credits are again being provided to those members that actively work to control their losses and comply with the CIRSA loss control standards. Close to \$400,000 is being made available between both the Property/Casualty and Workers' Compensation Pools for 2014.
- CIRSA individually experience rates each member. The effect of your entity's individual experience is shown on the attached quotation as the "Impact of Loss Experience." If you have been successful at using loss control techniques to control your losses this line will be a credit.
- CIRSA continues to provide relevant and effective services and training. A list of all the services CIRSA provides is enclosed.

The enclosed quotation sheet provides a preliminary quotation. Final invoices, mailed on January 1, 2014, may increase or decrease based on such factors as the number of CIRSA members for 2014, actual excess insurance premiums and any changes made to your 2014 renewal application.

The quotation sheet provides information on your 2014 contribution and the amount of any available credits. In addition, a general description of the types and monetary limits of the proposed coverages to be provided to 2014 CIRSA Property/Casualty members is attached. The acceptance form must be completed and returned to CIRSA by **Tuesday, October 1, 2013**.

303 757-5475
800 228-7136
FAX 303 757-8950

3665 Cherry Creek North Drive
Denver, Colorado 80209

www.cirsa.org

Attachment: CIRSA Quote 2014 (1334 : CIRSA Insurance Quote 2014)

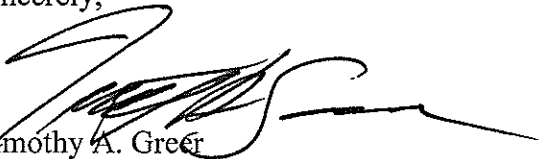
*2014 Property/Casualty Preliminary Contribution Quotation
August 30, 2013
Page 2*

Please note that if you have requested quotations for any of the Optional Coverage Programs including Boiler and Machinery, Excess Crime or Volunteer Accident Medical Plan coverage, they are not included in this mailing. The carriers that provide coverage for each program are unable to provide quotes until later this year. Quotations are generally mailed to members in October.

If you have any questions about your renewal quote, please don't hesitate to contact us. Courtney Fagan, Membership Services Representative, is available to offer any further explanation of your quote you may require. We are also available to give presentations to your council or board of trustees upon request.

Thank you for your on-going support of CIRSA. We look forward to continuing our relationship with you in 2014.

Sincerely,



Timothy A. Greer
Executive Director

enc.

Attachment: CIRSA Quote 2014 (1334 : CIRSA Insurance Quote 2014)

PROPOSED 2014 PROPERTY/CASUALTY COVERAGES

The types and monetary limits of the proposed coverages to be provided to CIRSA Property/Casualty members for the coverage period of January 1, 2014 to January 1, 2015 are generally described below. The scope, terms, conditions, and limitations of the coverages are governed by the applicable excess and/or reinsurance policies, the CIRSA Bylaws and Intergovernmental Agreement, and other applicable documents.

I. TYPES OF COVERAGES (subject to the limit on CIRSA's liability as described in Section II below):

- A. Property coverage (including auto physical damage)
- B. Liability coverage:
 - 1. General liability
 - 2. Automobile liability
 - 3. Law enforcement liability
 - 4. Public officials errors and omissions liability
- C. Crime coverage (including employee dishonesty and theft of money and securities)

II. CIRSA RETENTIONS, LOSS FUNDS, AGGREGATE LIMITS, AND MEMBER DEDUCTIBLES:

For the coverages described in Section I, CIRSA is liable only for payment of the applicable self-insured retentions and only to a total annual aggregate amount for CIRSA members as a whole of the amount of the applicable CIRSA loss fund for the coverage period. There is no aggregate excess coverage over any loss fund.

Coverages in excess of CIRSA's self-insured retentions are provided only by the applicable excess insurers and/or reinsurers in applicable excess and/or reinsurance policies, and shall be payable only by those excess insurers and/or reinsurers. The limits of coverage provided by the excess insurers and/or reinsurers for the coverage period shall be described in the coverage documents issued to the members. Aggregate and other limits shall apply as provided in said documents.

A. CIRSA PROPOSED SELF-INSURED RETENTIONS FOR THE COVERAGE PERIOD:

- 1. \$500,000 per claim/occurrence property
- 2. \$600,000 per claim/occurrence liability
- 3. \$600,000 each and every claim Public Officials liability
- 4. \$150,000 per claim/occurrence crime

B. CIRSA LOSS FUND AMOUNTS FOR THE COVERAGE PERIOD:

Loss fund amounts are as adopted or amended from time to time by the Board of Directors based on the members in the Property/Casualty Pool for the year and investment earnings on those amounts. Information on the current loss fund amounts is available from the Chief Financial Officer.

*Proposed Coverages (continued)***C. PROPOSED EXCESS INSURANCE LIMITS FOR THE COVERAGE PERIOD:**

1. Excess property: to \$500.5 million each claim/occurrence
2. Excess liability: to \$5 million each claim/occurrence (except excess auto liability: to \$1.5 million each claim/occurrence); \$10 million annual aggregate for public officials errors and omission liability
3. Excess crime (optional): to \$5 million per claim/occurrence

D. MEMBER DEDUCTIBLES:

A member-selected deductible shall apply to each of the member's claims/occurrences. Payment of the deductible reduces the amount otherwise payable under the applicable CIRSA retention. Allocated loss adjustment expenses are included in the member deductible.

EXPLANATION OF CREDITS AVAILABLE AND ACCEPTANCE OR WITHDRAW PROCEDURES

LOSS CONTROL AUDIT SCORE CREDIT

CIRSA members who received a Loss Control Audit Score of 80 or higher in 2013, and renew their membership in 2014, are eligible for a Loss Control Audit Score Credit. This credit is offered to all members that take an active role in preventing or reducing their losses by complying with the CIRSA Loss Control Standards.

If you did not receive a credit for 2014 and would like to receive one in future years, please contact your Loss Control Representative.

LOSS CONTROL CREDIT ACCOUNT

The CIRSA Board of Directors has approved members' use of any balance in the Loss Control Credit Account, except any Special Credit monies, to pay 2014 contributions. Your entity's balance in this account on August 19, 2013, if any, is shown on the quote letter.

ACCEPTANCE PROCEDURES

Please complete the enclosed acceptance form indicating your decision for 2014, and return it to the CIRSA office *on or before Tuesday, October 1, 2013*. **Failure to return the form in time may result in the imposition of penalties under CIRSA Bylaw Article XIV upon withdrawal.**

WITHDRAWAL PROCEDURES *(if applicable)*

The enclosed Article XIV of the CIRSA Bylaws describes withdrawal procedures from CIRSA. **Written notice of withdrawal must be received by CIRSA no later than Tuesday, October 1, 2013, for a withdrawal without penalty effective January 1, 2014.** No withdrawing member shall be eligible for the above-described credits.

Article XIV should be read in its entirety for any penalties which would otherwise apply. Withdrawing members who subsequently apply to rejoin CIRSA may be subject to such terms and conditions as established by the CIRSA Board of Directors.

**CIRSA Property/Casualty Pool
Preliminary 2014 Contribution Quotation for:
Southwest Colorado Council of Governments**

Current Deductibles:

	Auto	Physical Damage	Property **	To Continue with This Deductible Option for 2014 Initial Here:
Liability *	\$2,500	\$2,500	\$5,000	

(or choose another option below)

Contribution Before Reserve and Loss Experience: \$2,133
 Reserve Fund Contribution: \$79
 Impact of Loss Experience: \$0
 Total 2014 Preliminary Quotation Before Credits: \$2,212

Credit Options: You must write in the amount that you wish to use. Amounts may be split between available options.

Credit PC Contribution	Deposit / Leave in Account	Send Check	Credit WC Contribution
(\$9)			
\$0			

2013 Loss Control Audit Credit: (\$9)
 Balance Remaining from Prior Year's LC Credits: \$0

**Preliminary Quotation at Current Deductible
 With All Available Credits Applied: \$2,203**

Or, select a different deductible option:

	Auto	Physical Damage	Property **	Revised Quote (Before Credits)	To Accept a New Deductible Option for 2014, Initial Next to the Option (Choose Only One):
Liability *	\$5,000	\$5,000	\$5,000	\$2,212	

DO NOT PAY THE AMOUNT SHOWN ON PAGE 1. AN INVOICE WILL BE SENT ON JANUARY 1, 2014.

This preliminary quotation includes all exposures reported on your entity's 2014 Property/Casualty Renewal Application and any Application Amendment Requests received by CIRSA before **August 19, 2013**.

* Regarding the Liability Deductible shown on page 1, a \$500 deductible quotation is offered to members, if requested, for general liability. However, police professional and public officials errors and omissions deductibles cannot go below \$1,000.

** Regarding the Property Deductible shown on page 1, an additional property deductible will apply separately to each location in a National Flood Insurance Program (NFIP) Zone A if total building and contents values at that location are in excess of \$1,000,000. The deductible will be the maximum limit of coverage which could have been purchased through NFIP, whether it is purchased or not.

Based upon the selections made in your 2014 Property/Casualty Renewal Application, the Southwest Colorado Council of Governments has elected not to participate in Uninsured/Underinsured Motorist Coverage.

*** Indicates the selection is a change from your entity's selection in 2013.

If this is incorrect, or you wish to change your selection at this time, please contact your Underwriting Representative at (800) 228-7136 or (303) 757-5475.

The undersigned is authorized to accept this preliminary quotation on behalf of the Southwest Colorado Council of Governments.

We accept this preliminary quotation for January 1, 2014 to January 1, 2015. We understand our final invoice may increase or decrease depending upon the number of CIRSA Property/Casualty members for 2014, actual excess insurance premiums, and any changes made to our 2014 renewal application.

Signature: _____

Title: _____

Date: _____

Signature must be that of the Mayor, Manager, Clerk or equivalent (such as President of a Special District.)

Both pages of this form must be returned by Tuesday, October 1, 2013. A mailed, faxed or e-mailed copy is acceptable. Please return to:

Catherine Wegman, Underwriting Administrative Assistant
3665 Cherry Creek North Drive
Denver, CO 80209
Fax: (303) 757-8950 or (800) 850-8950
E-Mail: CatherineW@cirsa.org

WITHDRAWAL NOTICE

**MUST BE RECEIVED AT THE CIRSA OFFICE
ON OR BEFORE TUESDAY, OCTOBER 1, 2013**

Sign and return this form if your entity has decided to **withdraw** from CIRSA effective January 1, 2014. Under CIRSA Bylaws, this form must be received by CIRSA *no later than Tuesday, October 1, 2013* for withdrawal without penalty effective January 1, 2014.

NOTICE OF WITHDRAWAL FROM CIRSA

This is to notify the CIRSA Board of Directors that the Southwest Colorado Council of Governments is withdrawing from CIRSA for purposes of Property/Casualty coverage effective January 1, 2014. We understand the Southwest Colorado Council of Governments remains obligated and will be billed for any amounts due CIRSA pursuant to the Bylaws and the policies established by CIRSA.

The undersigned is authorized to provide this notice of withdrawal on behalf of the Southwest Colorado Council of Governments.

Signature must be that of the Mayor, Manager, Clerk, or equivalent (such as President of a Special District.)

Signature: _____

Title: _____

Date: _____

Attachment: CIRSA Quote 2014 (1334 : CIRSA Insurance Quote 2014)

ARTICLE XIV

Withdrawal from Membership

(1) Any member may withdraw from CIRSA by giving prior notice in writing to the Board of Directors of the prospective effective date of its withdrawal.

(2) If the effective date of a member's withdrawal is a date other than a January 1, the withdrawing member shall not be entitled to receive any refund of contributions made for administrative costs for the claim year of withdrawal. The withdrawing member shall be entitled to receive within forty-five (45) days after the effective date of withdrawal, a proportionate return of its contribution to any loss fund.

(3) If the effective date of a member's withdrawal is January 1 but the member's written notice of withdrawal is received by CIRSA more than thirty (30) days after the date on which CIRSA mailed a preliminary quotation of the contribution to be assessed the member for the year beginning on that January 1, the withdrawing member shall be obligated to pay its share of CIRSA's administrative costs for the year beginning on that January 1. However, if the preliminary quotation is mailed by CIRSA prior to September 1, members shall not be obligated for future claim year administrative costs if the member's written notice of withdrawal is received by CIRSA on or before the October 1 preceding the January 1 renewal date.

(4) The members may, by a two-thirds (2/3) vote of the members present at a meeting, adopt or amend a policy establishing additional conditions applicable to members which withdraw.



ITEM NO. (ID # 1332)

DATE: 09/6/2013

AGENDA REQUEST

*DECISION

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: Reports

SUBJECT: Shared SWCCOG IT and GIS Staff

BACKGROUND:**Shared IT/ GIS Staff**

One issue that has come to the forefront is the idea of shared IT staff. This idea has come up for three main reasons.

1. The SCAN network will need an administrator.
2. Our smaller jurisdictions cannot afford designated qualified IT staff.
3. Our smaller jurisdictions cannot afford qualified GIS staff.

IT shared staff responsibilities would include:

- a. Hub Routers
- b. Edge Routers
- c. Edge Fire Walls
- d. Internal Networking
- e. PC/Printer Issues
- f. Updates to PC's
- g. Updates to Servers
- h. Research new technology and efficiencies

6 jurisdictions x \$6,800 = \$ 40,800

SWCCOG SCAN \$15,200 = \$15,200

Total = \$56,000

(\$40,000 per year plus benefits and equipment)

Each jurisdiction would be entitled to up to 250 hours of individual IT related service.

GIS shared staff responsibilities would include:

- a. GPS and construction related data up to date in all utility layers to include water, sewer or related utility data.
- b. Lot line revisions or changes as necessary.
- c. Update address data as possible.
- d. Other GIS duties as assigned by jurisdiction.
- d. Research new technology and efficiencies related to shared GIS services.
- e. GPS and construction related data up to date in utility layers for SCAN.

\$14 per hour plus expenses

40 - 45 hours per month

Hours could be greater or fewer depending on how many jurisdictions are interested in participating.

Jurisdictions wishing to participate would contribute	\$1200 for 2014 (6)	= \$7200
SWCCOG & SCAN would contribute	\$2000 for 2014	= \$2000
Total for 2014		= \$9200

FISCAL IMPACT:

SCAN financial impact would be \$15,200 for the shared IT staff, and \$2000 for shared GIS expertise. These funds will come from SCAN generated revenue and/or related grants as possible. Both the IT SCAN professional and the GIS staff under limited hours are esessential to the on-going SCAN project. Both poistions will be forwarded as SCAN only part time staff if no jurisdictions wish to recieve specific staff contact hours.

RECOMMENDED ACTION:

The recommended action is to allow staff to move forward and create formal agreements with participating jurisdictions for consideration at the October / November 2013 meeting.



ITEM NO. (ID # 1321)

DATE: 09/6/2013

AGENDA REQUEST

*

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Reports

SUBJECT: Executive Director Search Committee Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:



ITEM NO. (ID # 1337)

DATE: 09/6/2013

AGENDA REQUEST

*DISCUSSION ITEMS

STAFF RESOURCE: Susan Hakanson,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Reports

SUBJECT: AAA Update

BACKGROUND:

Around the state of Colorado, only two regional Area Agency on Aging organizations that operate outside of their regional COG. There is a desire to lesson the administrative burden and cost to the SWAAA by bringing them under the SWCCOG umbrella.

Board members Michael Whiting and Bobby Lieb, Jr. have been taking part in conversations with the AAA board and staff regarding a potential partnership.

Christina Knoell, Director of AAA and Susan Hakanson have been meeting to develop a schedule of meetings with the AAA board, as well as public meetings to address questions and concerns about the potential partnership. Susan and Christina are working with other state COG's and AAA's to further the knowledge regarding pros and cons of how AAA's might operate differently as part of a COG or as a stand alone agency.

With board approval, Staff will offer a formal presentation to a joint meeting of the AAA and SWCCOG combined boards in October.

FISCAL IMPACT:**RECOMMENDED ACTION:**



ITEM NO. (ID # 1319)

DATE: 09/6/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Rick Smith,

REQUESTING DEPT: Southwest Colorado Council of Governments

TYPE: SWCCOG Reports

SUBJECT: General Manages Report

BACKGROUND:

This month is dedicated to physical construction and logical network design.

I. COG

- a. Attended DoLA presentation.
- b. Worked with Durango/County IT staff and Fasttrack Communications on the connection for the smaller communities.
- c. Worked with Durango/County IT staff and Fasttrack Communications on the carrier neutral location for Mancos, Dolores, Ignacio and Bayfield.
- d. All communities are under contract for their fiber install.

II. Community Updates**a. Mancos -**

- i. Worked with DB Tech, Fasttrack and Town staff to address the incorrect placement of the vault behind the Town Hall (Eagle Net construction).

b. Dolores -

- i. Worked with DB Technologies and Fasttrack to address potential issues with the Dolores route from south of Town to Town Hall, Dolores State Bank and Library.

c. Ignacio -

- i. Worked with Fasttrack to address a fiber connection necessary to complete the Ignacio connection to the Town Shop.
- ii. Will work with DB Technologies to complete this connection in the next 2 weeks.

d. Pagosa Springs / Archuleta County -

- i. Working with DB Tech on the excavation for the fiber run to the airport. We encountered rock and has slowed progress a bit on the conduit installation.
- ii. I'm working with La Plata Electric and DB Tech on finalizing the pole attachment agreement for the fiber that is to be placed on poles.

e. Bayfield -

- i. All excavation is complete and conduit is installed.
- ii. The fiber is being installed by DB Tech and is scheduled to be complete by Friday the 30th.
- iii. Skywerx has completed wireless installation to the senior center and waste water treatment facility.

f. Dolores County / Dove Creek -

- i. Wireless is operational.
- ii. Excavation is underway for the conduit and fiber. The plan is to be complete in late September.

g. Silverton / San Juan County**III. September FOCUS**

- a. Build the fiber loops...
- b. Program the edge routers and install at the various municipalities. Connect the fiber loops to the edge routers for use by the communities.

FISCAL IMPACT:**RECOMMENDED ACTION:****ATTACHMENTS:**

- GM Board memorandum September 2013 (PDF)

BOARD MEMORANDUM

TO: SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS BOARD (SWCCOG)
FROM: DR. RICK SMITH
SUBJECT: MONTHLY GM UPDATE
DATE: 07/28/2013

This month is dedicated to physical construction and logical network design.

I. COG

- a. Attended DoLA presentation.
- b. Worked with Durango/County IT staff and Fasttrack Communications on the connection for the smaller communities.
- c. Worked with Durango/County IT staff and Fasttrack Communications on the carrier neutral location for Mancos, Dolores, Ignacio and Bayfield.
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g. Silverton / San Juan County

III. September FOCUS

- a. Build the fiber loops...
- b. Program the edge routers and install at the various municipalities. Connect the fiber loops to the edge routers for use by the communities.



ITEM NO. (ID # 1318)

DATE: 09/6/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Ed Morlan,**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** SWCCOG Reports**SUBJECT:** Responsible Administrator Report**BACKGROUND:**

The following activities occurred in July and August:

- After SWCCOG board approval of reallocation numbers, revised Telecom Community Project Budgets and Statements were sent out.
- Worked with Dr. Rick Smith, Donna Graves and Susan to summarize the status of the SCAN project in each community to update the Google Earth maps to reflect new installation of Telecom construction. This report is for DoLA and the SWCCOG Board.
- Per the Scope of Work of the Region 9 EDD/SWCCOG contract, Region 9 EDD is working to obtain copies of signed contracts paid with Telecom grant funds and are working with each community to that end.
- Region 9 staff provided orientation and training for the new SWCCOG bookkeeper to fulfill contracted financial duties.
- Ed received an email from John Bakken, Compliance and Reporting Manager with EAGLE-Net Alliance requesting permission to provide a copy of the SWCCOG's Master Service Agreements with EAGLE-Net to the Colorado Legislative Audit Committee. This list will possibly be discussed in an open forum at the September 16th session of the Audit Committee. Ed did give permission to share the document.

FISCAL IMPACT:

N/A

RECOMMENDED ACTION:



SCHEDULED

REPORT (ID # 1326)

Regional Housing Coordinator Report

SWCCOG Project Reports - SWConnect/Regional Housing

Housing Project Updates:

1. SWConnect:

The Regional Housing Coordinator has continued reaching out to Property Managers/Management Companies to obtain detailed information regarding property, and eligibility criteria. In an effort to improve results when searching swconnect.org, additional keywords have been included for housing profiles. There will be continued work to optimize search results ensuring applicable property information is located when community members utilize swconnect.org for housing inquiries.

In addition to HUD/USDA subsidized properties, the Regional Housing Coordinator has been working with non-profit organizations including The Bridge Emergency Shelter, and Wings Safehouse in Cortez to develop profiles that accurately reflect services available.

2. Phoenix Committee:

After numerous months of process development with the support of Karen Iverson and La Plata Homes Fund, a presentation was brought to the Homes Fund Board on August 27, 2013 to review fiscal management responsibilities. Prior to the hiring of a Regional Housing Coordinator it was decided Phoenix Committee fiscal management would be transferred from La Plata Homes Fund to Southwest Center for Independence (SWCI). The reasoning behind this transfer was connected to agency missions and a determination that emergency support provided to address urgent and transitional needs of vulnerable individuals/families would be more appropriately housed under SWCI. At the 08/27/13 Homes Fund Board Meeting the recommendation for transferring fiscal management was approved, and a contract with SWCI went into effect September 01, 2013.

The Regional Housing Coordinator will work to put together a report for Phoenix Committee seed funders, and discussions will be initiated around future funding potential to sustain the Phoenix Committee's efforts in reducing gaps around initial housing expenses.

3. Housing:

- **Fort Lyon:** The Fort Lyon Education, Employment, and Treatment Collaborative in Las Animas opened its doors this week to serve long-term homeless individuals struggling with dual-diagnosis involving substance use and mental health. There was an RFP due by September 03, 2013 to assist with referral and reintegration for individuals going to Fort Lyon but this region was limited in their ability to respond based on existing capacity of non-profits who work with the

targeted demographic. Any questions around Fort Lyon or ways that this region can access this resource can be directed to the Regional Housing Coordinator. A 1-page informative document has been included for reference.

- **Inclement Weather Shelter:** A group of community members in Durango is continuing their pursuit to develop a winter shelter to supplement services available through Volunteers of America. The proposed shelter is being based off best practice models from other communities, and the Regional Housing Coordinator is working to assist this group in exploring logistics and need for such services.
- **One Congregation, One Family (OCOF):** The Regional Housing Coordinator met with the Service Extension & Emergency Disaster Services Director with the Salvation Army Intermountain Division to discuss logistics of expanding OCOF to Cortez. Due to limited capacity for serving families struggling with stable housing this program could be an great asset in the community. Current waitlists and limited affordable housing stock are barriers that may impact program implementation.
- **Supportive Housing:** A supportive housing roundtable is being put together to work with communities in developing a plan to address unmet needs of families and individuals struggling with housing stability and service retention. The Regional Housing Coordinator has been working with roundtable organizers and local community agencies to ensure that Southwest Colorado is included in this dialog. A 1-page Concept Paper has been included for reference.



FT. LYON EDUCATION, EMPLOYMENT AND TREATMENT COLLABORATIVE

CREATING LASTING SOLUTIONS

The Fort Lyon education, employment and treatment collaborative has been a two-year effort initiated by the Governor's office to repurpose the former VA Hospital and state prison in Las Animas, CO. The project centers on providing comprehensive and integrated transitional housing, substance abuse and mental health treatment; educational, vocational and employment services to 300 homeless and formerly homeless persons from across the state of Colorado, with an emphasis on serving homeless veterans.

Stable Recovery

The model allows homeless persons to leave the community in which they continue to struggle with the cycles of addiction and homelessness for an extended, but time-limited, period in order to attain sobriety and mental health stability, while gaining the resources necessary to maintain long-term recovery, employment and overall self-sufficiency.

Utilizing the expertise and experience of the Colorado Coalition for the Homeless as the lead service provider and Bent County as the facility operator, the collaborative partners will create a recovery environment of campus and community based education through the two local junior colleges, integrated co-occurring mental health and substance abuse treatment through Southeast Mental Health, and primary care through Prowers County and Valley Wide Medical Centers.

Homeless persons residing within the project will fully engage in the overall operation of the campus including food service, facilities maintenance, groundskeeping, housekeeping and waste water management in conjunction with their daily participation in group and individual treatment. Additionally, the local community colleges will provide customized educational and vocational training in computer technology, construction industries, health services, agricultural sciences and more.

Reintegration

Through partnerships with local and state-wide private, public and nonprofit sector employers, residents will be trained to enter the workforce as part of their reintegration into their community of choice. It is anticipated that qualified graduates will receive permanent housing subsidies through the U.S. Department of Housing and Urban Development to ensure long-term housing stability.

Community Investment

Initial funding will be provided through a \$5 million non-taxpayer mortgage settlement grant to Bent County, with additional funds obtained through federal, state, local and private sources, including up to \$200,000 from Bent County Office of Economic Development for local transportation, \$500,000 from Otero Junior College to provide a state of the art on-site computer lab. Ongoing funding will be assisted through a \$2.7 million line item in the state budget.

■ July 2013

COMMUNITY PARTNERS

- Department of Local Affairs
- Division of Housing
- Health Care Policy and Finance Authority
- Division of Behavioral Health
- Department of Corrections
- Bent County Commissioners and Office of Economic Development
- Otero Junior and Lamar Community Colleges
- Southeast Mental Health
- Prowers County Medical Center
- Valley Wide Health Center
- Colorado Coalition for the Homeless

HOUSING
TREATMENT
EDUCATION
EMPLOYMENT
RECOVERY



For more information:

James Ginsburg
Director of Native American and Veteran Services
2111 Champa St, Denver, CO 80205
www.coloradocoalition.org
jginsburg@coloradocoalition.org
(303) 312-9821

Attachment: Ft Lyon Handout2 (1326 : Regional Housing Coordinator Report)

West Slope Supportive Housing Roundtable Concept Paper 8/21/2013

Goal

Through capacity building initiatives with local communities, and coordination among key funders, we will create up to 100 supportive housing units in non-metro communities in Colorado.

Need

The Governor's office completed a Vulnerability Index in 2012 with 22 communities across the state which illustrated significant populations of homeless individuals and families in non-metro communities. This roundtable will provide a tangible way to begin meeting these needs over the next three years.

Overview

This roundtable is for community teams made up of housing agencies and social service providers in non-metro communities in Colorado. Three to four communities will be selected based on a readiness survey and an ability to commit to the year-long process. The process includes a kick off three day overview session followed by monthly sessions for the next four months. This "hands on" approach will assist participant communities in developing from inception the best supportive housing model for their identified population and locale. Please see the following description of each session. In particular, this is a practical project development exercise which will include consultant support for project packaging as well.

Partners

This roundtable will be sponsored by Enterprise Community Partners, Governor Hickenlooper's Community Partnership's Office, Colorado Division of Housing, Colorado Housing Finance Authority, Federal Home Loan Bank of Topeka, and the Southwest Council of Governments. We are also approaching the Navajo Nation and Southern Utes for project financing through NAHSDA funds.

Timeline:

September

Roundtable participants will apply by Sept 25th. Selected applicants will be invited to visit several supportive housing models in Duluth, MN in early October.

November 2013-March 2014 (5 months)

Roundtable begins. Each month there will be a session consisting of 2-3 days of training (timeline laid out below) and will include training, hands on individualized technical assistance and project work time.

Session 1: Introduction to Supportive Housing and Project Concept Development

3 days November 4, 5, 6 2013

Day 1 of this session will provide participants with an overview of supportive housing including: three budgets, best practices, models of successful supportive housing in rural communities and small towns, basic service and property management models.

Day 2 will focus on project and concept planning including answering the questions: who will you serve and why, where will you serve them, how many units, service and other partners needed. Teams will have the opportunity to work on their concept plan as a group with technical assistance.

Day 3 will focus on building the development team including making sure they have everyone on the team that's needed. There will be discussions on roles and responsibilities, the need for memorandums of understanding and how to put together a solid development team plan with regular meetings and accountability plans in place.

Teams will be asked to report out on the final day of each session on what they accomplished, roadblocks and next steps.

Each session will provide time for socializing among the participants and instructors.

Session 2: Capital Development

2 days December 2, 3 2013

Day 1 of this session will focus on the actual development process including: Timeline, roles and responsibilities and overall process. Teams will have time to work on a project timeline.

Day 2 of this session will focus on capital budgets and resources available to fund supportive housing projects in Colorado. Time will be available to start working on a basic capital budget outline for the project with technical assistance available. Funders will be invited to attend and review project pro formas with each team.

Session 3: Operations/Property Management

2 days January 7, 8 2013

Day 1 of this session will focus on property management in supportive housing, how it differs from traditional rental housing and how it's the same. Best practices will be showcased along with discussions on different models. A sample property management plan will be provided.

Day 2 of this session will focus on developing your operating budget and sources of operating support in Colorado. Funders will be invited to present ideas and feedback on services plans.

Session 4: Supportive Services

2 days February 4, 5 2013

Day 1 of this session will focus on training on best practices in supportive housing, specific services to be provided and service planning.

Day 2 of the session will focus on developing a draft supportive housing budget and sources of service funding in Colorado.

Section 5: Fair Housing, Siting/Nimby and Project Presentations

3 days March 4, 5,6

Day 1: Fair Housing 101, handling NIMBY and public process

Day 2: Green Building 101, culturally sensitive practices in supportive housing

Day 3: Prepare power points and practice session, Present to Funders and community stakeholders

Academy Outcomes include:

- Attendees will have a clear understanding of what supportive housing is and isn't
- Attendees will understand some of the best practices in services and property management and the importance of working as a team
- Attendees will have a solid start on their concept plan with at least the basic outline completed, along with next steps for completion
- Attendees will have a completed development team implementation plan and an understanding of partnering
- Attendees will understand the importance of Memorandums of Understanding and have sample MOU's
- Attendees will understand the development process
- Draft timeline
- Draft property management plan
- Draft service plan
- Draft Capital, Operating and Service Budgets
- Clear plan in place for a LIHTC submission

Interested Communities

Durango/La Plata County: Community of 51,000 has no supportive housing units. Has a free parcel of land and has identified a development team. Potential participants are Housing Solutions for the Southwest and La Plata Homes Fund.

Cortez/Montezuma County: Community of 25,000 has no permanent supportive housing, would like to build a project to serve growing numbers of homeless

families. Local housing authority has agreed to participate and take lead development role. Over 30% of populations in need are Dine (Navajo).

Grand Junction/Mesa County: Community of 147,000 and has less than 100 supportive housing units built in last 20 years. Community has identified need for family units, youth supportive housing units and additional units for the chronically homeless. Potential participants include Homeward Bound, Karis, the Grand Junction Housing Authority and Catholic Outreach.

Montrose/Delta: Region of \$70,000 currently has two temporary shelters and is interested in stabilizing housing for families and individuals that are homeless. Potential participants include Delta and Montrose Housing Authorities, Drug Free Delta and Haven House.

Project Budget:

<i>Supportive Housing Roundtable</i>			
Expense Item	Date	Cost	
Coordinate Site Visits to other projects -Zoe	Sep-2013	5,000.00	
Create Roundtable Materials and Programming-Zoe	Sept-Nov 2013	7,000.00	
Implement roundtable (13-14 days plus prep, travel time and travel costs for guest speakers)	Nov-Mar 2014	30,000.00	
Staff support at Roundtable and set-up Jenn Lopez (200 hours @ 50 an hour) and Annie Bacci at 100 hours 50 an hour	Nov-Mar 2014	15,000.00	
CHFA staff support at Roundtable one CD staff at 100 hours \$50 an hour	Nov-Mar 2014	5,000.00	
Financial packaging, select grantwriting and ongoing technical assistance	April-Oct 2014	25,000.00	
Request for Navajo Funding travel and proposal prep	Oct-2013	7,500.00	
Administrative support, copies and materials	ongoing	1,000.00	
Food for sessions (350 a day for 12 days)	Nov-Mar 2014	3,600.00	
Space rental (100 a day for 12 days)	Nov-Mar 2014	1,200.00	
Total Budget		100,300.00	
Sources			
Enterprise 2013 Grant		18,000	committed
Enterprise 2014 Grant		50,000	pending
El Pomar Foundation		5,000	to ask
CHFA		6,300	to ask
SWCOG		1,000	pending
DOH staff time in-kind		15,000	to ask
CHFA staff in-kind		5,000	to ask
Total Sources		100,300	



ITEM NO. (ID # 1331)

DATE: 09/6/2013

AGENDA REQUEST

*REPORTS

STAFF RESOURCE: Erica Keter,**REQUESTING DEPT:** Southwest Colorado Council of Governments**TYPE:** SWCCOG Reports**SUBJECT:** SWConnect Update**BACKGROUND:**

SWConnect Update for SWCCOG Board Meeting 09/06/2013

1) Infrastructure and Sustainability Planning:

-We are currently in negotiations with Region 9 EDD to support SWConnect as a program of the SWCCOG through the SWConnect Consortium MOU.

-We have also had preliminary conversations with the Community Foundation and United Way of Southwest Colorado to discuss joining the SWConnect Consortium as a supporter and funding advocate.

-We will continue to develop infrastructure for SWConnect as an independently functioning entity under the umbrella of the SWCCOG.

2) Current Projects:

-SWConnect has recently finished its first Streaming Resource Guide for the Citizen's Health Advisory Council and will be presenting this to them in the next few weeks.

-We will be hosting a Webinar in the next few weeks to train ARCH Options Counselors region-wide in using the online reporting system we have developed for them, at the request of SJBAAA.

- SWConnect is hosting all the information and resources related to La Plata County Neighborhood Days and will continue to represent the interests of the CYFMP and Celebrating Healthy Communities

- We will be working with the Community Foundation Service SW Colorado to serve as the ongoing information portal for Rural Philanthropy Days planning meetings, and facilitating recruitment of organizations throughout the region to participate in RPD.

3) Ongoing Mapping:

- SWConnect continues to work with regional service providers for seniors to completed their information in our system, and as of now, we are at about 50% completion of these specific resources.
- Moving forward, SWConnect information completion will be a requirement included on both United Way and Community Foundation grant applications.

4) Upcoming Changes:

-My role as RSAPP AmeriCorps member serving as SWConnect Project Coordinator will end Sept. 24th, 2013. I will continue to work with the SWCCOG through the Regional (Transit) Coordinating Council, implementing the Travel Voucher Program, along with other special projects as grant funding enables. Due to this change, the capacity of SWConnect will be limited by funding availability to special projects, until permanent staff are secured. We have allocated some funding to provide a stipend for our web intern to stay on a couple of hours a week, and Terry Woodward, our Webmaster will continue to work with SWConnect as contract staff on funded special projects. Moving forward my email will change from [erica@rsapp.org <mailto:erica@rsapp.org>](mailto:erica@rsapp.org) to [info@swconnect.org <mailto:info@swconnect.org>](mailto:info@swconnect.org).

FISCAL IMPACT:**RECOMMENDED ACTION:**