

Southwest Colorado Council of Governments  
June Board Meeting  
6 June 2014  
La Plata County Court House

Board in Attendance:

Michael Whiting – Archuleta County  
Bentley Henderson – Archuleta County  
Ernie Williams – Dolores County  
Bobby Lieb – La Plata County  
Dick White – City of Durango  
Ron LeBlanc – City of Durango  
Michelle Nelson – Town of Bayfield  
Andrea Phillips – Town of Mancos  
Lana Hancock – Town of Dolores  
Shane Hale – City of Cortez

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director  
Sara Trujillo – Assistant/Accountant  
Antony Casale – Housing Coordinator

Guests in Attendance:

Darlene Marcus – Representative Scott Tipton’s Office  
Ken Charles – DoLA  
Christina Knoell - AAA

**I. Call to Order**

The meeting was called to order at 1:37pm

**II. Consent Agenda: Minutes & Financials**

**Motion to Approve the Minutes as Written: Ernie Williams, Second: Bobby Lieb. Passed by a unanimous voice vote.**

April Financials:

**Inquiry:** P & L Budget vs Actual 2014, 830-Telecom, expense - lists a code 5200 for All Hazards Project with an amount of \$22,079.00.

**Explanation:** This is most likely an incorrectly coded amount; staff will research.

**Inquiry:** P&L Budget vs Actual 2014 - Reason for negative net income under 830-Telecom; this account should be close to close out.

**Explanation:** Checks are written for Telecom expenses prior to and held until the final drawn down check is received. This final drawn down check was received June 6, 2014 and will be deposited June 9, 2014. Therefore, pending checks can be mailed and the net income amount adjusted accordingly. These accounts will always show a negative balance until the final check from the state is deposited.

**Inquiry:** P&L Budget vs Actual 2014, regarding 125-SWIMT- SWIMT budget amount under contract wages is \$41,700, but then there is no actual expenses listed to date. In addition, SWIMT contract reimbursement expense of \$33,299.39 is listed but no budget amount.

**Explanation:** Staff to research and report back to board.

**Inquiry:** Combined Balance Sheet by Class, 100-General, Total Accounts Receivable: is showing an amount of \$22,025.95. What all is included in this amount?

**Explanation:** This could be in part the DoLA grant. It could be other items lumped into accounts receivable. Staff will research items included in the \$22,025.95 and report back to board.

The board would like to see a breakdown of all line items that create the total accounts receivable in future reports. In addition, an aging report would like to be seen on occasion. Staff to ensure this information is given.

TPR/SWCCOG meetings:

Ernie Williams requested future TPR meetings be scheduled in conjunction with the SWCCOG meetings for travelers' convenience with the TPR meeting in the morning and SWCCOG meeting in the afternoon. Staff will to put this on June 27, 2014 TPR agenda for discussion.

Resignation Announcement:

Michael Whiting announced that David Mitchem with the Town of Pagosa Springs has resigned and Don Volger, the new mayor, will be sitting in on COG dealings while John Egan, Pagosa Spring's Transportation Coordinator, will be sitting in on TPR dealings. Miriam to add the new mayor to mailing lists for the SWCCOG.

Fast Track:

Bobby Lieb inquired as to the continued need for Fast Track services. Staff had already been in contact with Fast Track representative John Monday regarding the need for services who then referred the question to Dr. Rick or Charlie Powell. Per email correspondence with Dr. Rick, disconnecting service is not recommended at this time. Staff is in the process of contacting Charlie Powell for an additional opinion and information.

**Motion to accept financials with staff investigation into inquiries and explanation given during next meeting date along with a list of accounts receivable and adjusted reports given: Ernie Williams, Second: Bobby Lieb. Passed by a unanimous voice vote.**

**III. Discussion Items:**

There were no Discussion Items on the Agenda.

**IV. Decision Items:**

July Board Meeting:

Board did not find there to be enough discussion to hold a July meeting. Shane Hale requested information regarding P&L financials previously discussed be sent electronically to board members prior to August meeting. **Motion to cancel July board meeting: Michelle Nelson, Second: Shane Hale. Passed by a unanimous voice vote.**

TPR:

The contract renewal for CDOT is July 1, 2014. Miriam will receive the scope of work today or early next week. When received, it will be put out to the appropriate organizations. This will go on the TPR agenda for June 27, 2014. This program is still under Region 9 control but will transition to the SWCCOG as of July 1, 2014. Because there is currently no contract to approve and July's board meeting cancelled. **Motion to approve the TPR contract for 2014-2015 subject to the June 27, 2014 TPR meeting approval with signature authority to the chair: Bobby Lieb, Second: Ernie Williams. Passed by a unanimous voice vote.**

Fort Lyon:

Questions were raised as to how the Fort Lyon grant will be maintained. Currently, there are approximately ten individuals at Fort Lyon counting on this grant to assist with outreach education and case management upon their return from the Fort Lyon program. Ensuring the continued support to these individuals is essential. Being that the SWCCOG is not a direct service agency, the best position for the COG is to act as the funding mechanism and allow an appropriate entity, such as Axis Health System or other non-profit organization, to take over the current purchase order. If an entity will take over this purchase order, staff is to request a grant renewal. If no entity is willing to accept this Fort Lyon effort by the end of summer, staff is to send a letter to the state refunding monies and requesting a non-renewal. Staff was tasked to research and find solution by August Board Meeting. No motion needed until research is complete and staff reports back to board at next meeting.

**V. Reports:**

Director's Report:

AAA:

Miriam went to the AAA meeting in May where she presented an overview of the SWCCOG; the meeting went well. Christina's AAA budget was reviewed to find savings for both AAA and the SWCCOG. Savings were found in the audit with a \$4,000 savings for the SWCCOG and \$7,000 for AAA. Research will continue for additional savings opportunities.

Other talk encompassed Miriam and Christina finding savings opportunities that they then could share with the communities to show benefit of the program to gain support and make program progress.

Christina mentioned the possibility of the AAA office moving to Durango.

Montezuma County:

Miriam met with Melissa with Montezuma County on Friday, May 30. Melissa conveyed interest in transportation and support of housing, two items the SWCCOG is involved in. Future meetings will be scheduled to continue communication and provide education of benefits with joining efforts.

Depth of Involvement:

Ernie Williams mentioned having a phone conversation with the Town of Rico in an attempted effort to get them involved. The town of Rico has had some difficult financial times and prior to paying more into efforts, they would like to see the value they would get in exchange for money spent. Michael Whiting stated that in his experience the extent to which we benefit from DoLA, Region 9, and SWCCOG is directly related to involvement in

those organizations. The Town of Rico and the Town of Dove Creek are encouraged to attend meetings to understand benefits and have the ability to incorporate those benefits into their communities.

Shane Hale questioned the outcome of a previous federal grant for video conferencing and equipment that was requested specifically for law enforcement endeavors. The result of this grant could show a good benefit to the Town of Rico if they were to be in need of something this grant could pay for, i.e. law enforcement vehicles being staffed with digital radios. Miriam will get in touch with Lori Johnson regarding All Hazards grants and report back on the happenings with this grant.

Solar:

The solar grant is a research and plan grant for participants, potentially Empire and LPEA, to do a review of electrical grids and create a plan for those grids to allow for solar capacity to run backwards. The SWCCOG would execute the planning side for communities, be those plans municipal solar farms or roof top efforts, depending on each community.

Housing:

The Community Foundation decided to wait and see what possible funding could come from RPD prior to moving forward with housing funding stream efforts. Firm funds on an annual basis are sought. A Community Services Block Grant may be uncovered funds per Ken Charles with DoLA. Michael Whiting suggested himself, Briggen Wrinkle (of the Community Foundation), Miriam, Jenn Lopez (of the State Department of Housing), Mike from Chair of the Community Foundation, Dick, and Andrea convene prior to the SWCCOG applying for funds.

**VI. Adjourned at 3:14pm**